

**City of Plainfield**  
**Shade Tree Commission**  
**Minutes of Meeting of June 22, 2016 7:30 pm**  
**Plainfield City Hall, 515 Watchung Ave., Second Floor Conference Room**  
**Plainfield, New Jersey 07060**

**1. Call to Order and Roll Call:** The meeting was called to order at 7:35 p.m. Present were Peter Simone, Jan Massey, Mary Burgwinkle and Oscar Riba. Lynne Wallace and Barbara Spellmeyer were not present. April Stefel, Liaison to Shade Tree Commission from Planning Division also attended.

**2. Open Public Meeting Act:** Publication was handled by the Planning Division.

**3. Approval of Minutes:** The Commissioners reviewed the minutes of the May 25, 2016 Regular Monthly Meeting and they were approved.

**4. Shade Tree Commission Items:**

STC Administration

Mr. Simone announced to the group that he intends to resign as Chair at a time to be announced. His work schedule and demands and the work for the degree he is finishing leave him with inadequate time to continue. He will consider remaining on the commission, will likely stay to the end of the year. He emphasized that he will continue to be available to advise us on plant material, his special expertise. Discussion ensued about a Spreadsheet that he has maintained of all plantings done in the city and of all development projects that he has advised on. In addition, he has been extraordinarily involved in working with the engineers on Road Improvement Projects in Plainfield and the plantings that are done as a result. STC will need to ask Commissioners with daytime flexibility to work on development project plantings with Planning Division, a Commissioner will need to agree to be Chair and prepare agendas for meetings, work on plantings for Greening of Union County grants as well. More discussion of this will be done at the next regular meeting.

CSIP Grant

Ms. Stefel filed the CSIP grant on April 12. It is 5 pages and has lots of back up about our proposed planting project in Ward 4. It could be up to 6 months before we know if the grant will be awarded, not word has been received since the last meeting.

Community Forestry Management Plan

Shari Spero, STC's consultant for drafting the five year update of the CFMP has been working on other projects and had not completed a draft of the CFMP. She sent a rough draft on June 22, the meeting date. Ms. Stefel made copies of the draft for all of the commissioners and her word document was forwarded to all commissioners for comment. Ms. Burgwinkle will review it and any Commissioners who wish to submit edits should make and email them.

Greening of Union County 2016-Tree/Site selection

Mr. Simone reminded Commissioners that the maps of their assigned wards with 30 tree sites in Blue on the map, along with another 10 marked in Red on the map are due at the end of the month. He noted that clustered locations are best. The maps are due by the end of June. He has done W2, Ms. Spellmeyer and Mr. Riba will do W4 by the end of the month, Ms. Massey is working on W3, Ms. Burgwinkle will complete W1.

### Public Works - Tree Removal/Stump Grinding / Stake Removal

Public Works has been trimming and removing trees, however, they are not watering. Two of the trees planted at City Hall for Arbor Day, look very stressed, Mr. Simone will contact John Louise.

### 2016 Plainfield Roadway Improvement Projects-Doug Johnson of Remington Vernick.

Mr. Simone reported again that E. 2nd St. from Leland to Terrill is being improved, 17 trees to be planted consisting of Little Leaf Lindens and Amur Maples. Also, the 2015 project involving improvement of Coolidge, Frances, Linbarger, Loretta, Maxson, Salem and Shirley (Brisbane Estates neighborhood) is underway, 206 trees will be planted with Cercis Canadensis, "Appalachian Red" on the above streets. On Adam Circle, Quercus palustris, "Pin Oak" will be planted to maintain the look of the neighborhood.

### STC Applications

Need to recruit new members for STC.

Meeting was adjourned at 8:40 p.m. Next meeting is July 27, 2016 at 7:30 pm.