

**City of Plainfield
Shade Tree Commission
Minutes of Meeting of August 27, 2014
Library, City Hall
515 Watching Avenue
Plainfield, New Jersey 07060**

1. Roll Call and Call to Order: Chair Peter Simone called the meeting to order at 7:35 p.m. Present were Mr. Simone, Tim Kirby, Mary Burgwinkle and Jan Massey from the Commission. David Frost was excused.

2. Open Public Meeting Act: Publication was handled by the Planning Department.

3. Approval of Minutes: The minutes of the June 25, 2014 meeting were approved by the commissioners. There were no July meeting minutes as the meeting was cancelled.

4. Shade Tree Commission Business Items:

Shade Tree 2014 Roster:

There is an open position for an alternate. Mr. Riba and Mr. Kirby's neighbor, Barbara Spellmeyer, is on the agenda for consent to the Mayor's appointment by City Council in September.

Financial Report:

Mr. Simone reported that STC is in the process of getting the GUC reimbursement check now as more information was needed.

Greening of Union County/Tree Selection/Site Selection

Mr. Simone previously asked for volunteers to scope out site selection for trees in the wards. Ms. Burgwinkle volunteered for Ward 1, Mr. Simone volunteered for Ward 2, Ms. Massey volunteered for Ward 3, Tim Kirby volunteered to share Ward 4 with Mr. Riba.

Mr. Simone thanked the team for the effort that they put into meeting the deadline for this project.

Ms. Massey asked a question about citizen's requests for trees. A discussion ensued about the suitability of the sites for the requested trees.

Plainfield STC Fall Guest Speaker

At the June meeting, STC Commissioners discussed the possibility of having a fall lecture. At this meeting, the Commissioners decided to table until winter and that a speaker could be scouted at the NJ STF conference in October.

2014 Roadway Improvement Projects (3rd St., Rock Avenue to Clinton Avenue/North Avenue Streetscape Improvement Grant)

Road improvement will be done on 3rd Street from Rock Avenue to Clinton Avenue, and they will be taking down the old trees and planting additional trees as part of the project. At the PSEG substation site near Clinton, STC will be involved in the shade trees on City property only. STC will contact Remington Vernick about North Avenue Streetscape Improvement Grant (North to Leland).

Community Forestry Management Plan- Will discuss at the next meeting, need to allocate budget dollars for the report due in 2016.

Tree Maintenance 2014-Mr. Simone suggested that Commissioners should contact Carmen Louise with maintenance priorities.

5. Adjournment and Next Meeting:

Meeting was adjourned at 8:35 p.m. Next meeting is September 24, 2014.