

Reorganization Meeting Minutes
Thursday, January 19, 2012 at 8:00 p.m.
Plainfield City Hall Library, 515 Watchung Avenue
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I. CALL TO ORDER

Planning Division Director Bill Nierstedt called the meeting to order at 8:26 p.m. at which time he read the following open public meeting statement:

II. OPEN PUBLIC MEETING STATEMENT

The annual schedule of this meeting has been given to The Courier-News and The Star Ledger. In addition, a copy of the notice is posted in the City Clerk's office, the Planning Division office and the City's website in accordance to the regulations of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. This is a regularly scheduled meeting of the Board.

III. ROLL CALL

Name	Jan 19 reorg	Feb 2	Feb 16	Mar 1	Mar 15	Apr 5	Apr 19	May 3	May 17	Jun 7	Jun 21	Term Expires
Ken Robertson, Chariman	P											4 years (12/31/2012)
Ron Scott Bey, Vice Chairman	P											4 years (12/31/2012)
Horace Baldwin	P											4 years (12/31/2013)
William Toth	P											4 years (12/31/2015)
Gordon Fuller	P											4 years (12/31/2014)
Sidney Jackson	P											4 years (12/31/2013)
Mayor Sharon Robinson-Briggs	P											Term of Mayor
Barbara James (Designee)												4 years (12/31/2013)
Sgt. James Abney	-											1 year (12/31/2012)
Councilman William Reid	P											1 year (12/31/2012)
Willie B. Faulks, Jr., Alternate No.1	-											2 years (12/31/2014)
Sandra Chambers, Alternate No.2	P											2 years (12/31/2013)
TOTAL ATTENDANCE	9											

E - Excused

IV. OTHERS IN ATTENDANCE

Name	Affiliation
Michele Donato, Esq.	Board Attorney
Bill Nierstedt	Staff, Planning Director
Rosalind Miller	Board Secretary

V. REORGANIZATION

-Election of a Chairperson

- City Planner Bill Nierstedt asked the Board for nominations for the position of Board Chairperson.
- Nominations are made by Board Member Scott Bey, seconded by Board Member Fuller to elect Board Member Robertson. Hearing no further nominations offered, a motion was made by Councilman Reid, seconded by Mayor Designee James, nominations were closed for the position of the Board Chairperson.
- A motion was made by Board Member Scott Bey, seconded by Councilman Reid and accepted by Chairman elect Robertson as the Chairperson of the Planning Board for the year 2012. All in favor. None opposed. None abstained.
- Chairman Ken Robertson thanked the board and said he really appreciate the confidence the board has shown and he hope this year the board continue making progress with regard to the Capital Improvement Program process and raising the awareness of the need to continue to follow up on the CIP process.

-Election of a Vice Chairperson

- Mr. Nierstedt turned the meeting over to Chairman Robertson to chair the remainder of the meeting at which time he asked the Board for nominations for the position of Board Vice Chairperson.
- Nominations are made by Mayor Designee James, seconded by Councilman Reid to elect Board Member Scott Bey. Hearing no further nominations offered, a motion was made by Councilman Reid, seconded by Mayor Designee James, nominations were closed for the position of the Board Vice Chairperson. A motion was made by Councilman Reid, seconded by Board Member Jackson and accepted by Vice Chairman elect Scott Bey as the Vice Chairperson of the Planning Board for the year 2012. All in favor. None opposed. None abstained.
- Vice Chairman Scott Bey thanked the board for their continued support.

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-Resolution No.1: Appointment of Board Attorney

- Chairman Robinson reported that the board attorneys are appointed on a state calendar year from January 1, 2012 through December 31, 2012.
- Chairman Robertson asked for recommendations for the Board Attorney position.
- On a motion made by Board Member Fuller, seconded by Vice Chairman Scott Bey, s there were no other nominations offered, the board resolved that Michele Donato, Esq. would be appointed Board Attorney of the Planning Board through and including fiscal year from January 1, 2012 through December 31, 2012 with fees of \$95.00 per hour, not to exceed the amount provided in the budget of the Board unless authorized by resolution of the Board. All in favor. None opposed. None abstained.
- Board Attorney Donato thanked the Board for their continued support.

-Resolution No.2: Appointment of Board Secretary

- Chairman Ken Robertson asked for nominations for the Board Secretary position.
- Vice Chairman Scott Bey nominated Rosalind Miller as Board Secretary. The nomination was seconded by Board Member Fuller.
- As there were no other nominations offered, the board resolved that Rosalind Miller would be appointed Board Secretary of the Planning Board through and including the first month of the following year (January 2013) reorganization meeting of the Board with fees of \$150.00 per meeting, not to exceed the amount provided in the budget of the Board unless authorized by resolution of the Board. All in favor. None opposed. None abstained.
- Board Secretary Miller thanked the board for their continued support.

-Resolution No.3: Designation of the Official Newspaper of the Board

- Board Attorney Donato advised that the statute regarding section 8 of the Open Public Meetings Act required the publication of the annual board calendar in two (2) official newspapers.
- The Board moved that The Courier News be designated as the official newspaper of the Board for the publication of official notices and The Star Ledger as the second official newspaper to receive annual notices for the purpose of the Open Public Meetings Act.
- Chairman Robertson entertained a motion to designate two (2) official newspapers of the board. On a motion by Vice Chairman Scott Bey and seconded by Mayor's Designee James the board moved that both the Courier News and the Star Ledger be designated to receive the annual notices of the board.

-Resolution No.4: Adoption of Procedures, Forms and Bylaws of the Board

- Chairman Robertson said that this resolution will be moved to action for comment(s) at the board's February 16, 2012 meeting.

VI. MINUTES

- On a motion by Board Member Fuller and seconded by Vice Chairman Scott Bey, the Board accepted the meeting minutes of December 1, 2011 as presented by voice vote among members eligible to vote.
- On a motion by Vice Chairman Scott Bey and seconded by Board Member Baldwin, the Board accepted the meeting minutes of December 15, 2011 as presented by voice vote among members eligible to vote.

VII. RESOLUTION(S) (Memorialization) - none

VIII. DEVELOPMENT APPLICATION(S) – none

IX. OLD BUSINESS - none

X. NEW BUSINESS

1. Discussion on the FY2011 NJDOT Trust Fund Resurfacing of Watchung Avenue (Phase III) – Presentation by the City Engineer, of Remington & Vernick Jacqueline Foushee, PE. – City Planner Nierstedt made comment complimentary to Ms. Foushee regarding the proper process requesting input for Capital Project Review. He reported that the bidding process had not started nor construction prior to final plan approval. Board Attorney Donato made comment that it is “a reasonable solution implemented”, necessitating as a Capital Project Review. Ms. Foushee made a presentation requesting Capital Project Review for Resurfacing of Watchung Avenue (Phase III). She submitted nine (9) photos showing existing conditions of the roadway curbing, storm drainage, sidewalks. She expressed concern of some pavers in the driveway installed by

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property owners, suggested during construction replace in kind up to 4 feet. The board had some discussion about the salvage of material, consistency in the city standards to provide concrete apron, variation of some neighborhoods which have different aesthetics, street lighting, snow removal, adding a 9th standard in the public right-of-way. Ms. Foushee reported that she will be meeting with Historic Preservation Commission the following week in regards to Woodland and Belvidere Avenues to discuss one side of the street is in the Hillside Avenue Historic district zone and across in not in the historic district. She expressed concern about the inlets on Colonial Circle, a private road and asked if it is the responsibility of the city. Ms. Foushee made comment on the time frame to bid in March 2012. She reported that the State is adamant about ADA requirements for sidewalk/curbing, she will meet with the Greg Palermo of the Shade Tree Commission for every tree removal, 2 trees will be replaced and site plans will be submitted of these notations. The Board carried this Capital Project Review to their February 16, 2012 meeting.

2. Review and adopt the 2012 board calendar – On a motion by Board Member Fuller and seconded by Vice Chairman Scott Bey, the board adopted their 2012 calendar as presented by acclamation.
3. Review and discuss Planning Board 2011 accomplishments and goals for 2012. Chairman Robertson recommended sending correspondence to the Mayor and City Council of the board's 2011 accomplishments and 2012 goals.
4. Review and discuss Plainfield Armory, 1201 East Seventh Street, block 625, Lot 4, R-3 Low Moderate Density Residential Zone. City Planner Nierstedt reported that the building is scheduled for auction with the minimum bid \$900,000. The board had some discussion in regards to the uses and if the facility meets the TOD or consider it an in need of redevelopment criteria.
5. Review and discuss the Board's By-Laws. The Board had some revisions to the By-Laws. Chairman Robertson asked that the Board Secretary make the corrections for board adoption at their February 16, 2012 regularly scheduled meeting.
6. Discussion on appointment of sub-committees – Chairman Robertson said that he appreciates the subcommittees and the confidence to follow up on procedures. He asked that Board Member Fuller, City Principal Planner Bauman and himself to meet and discuss the CIP. He asked that Board Member Baldwin and Board Member Toth continue with the TODN (Transit Oriented Development Netherwood) process. He asked that Councilman Reid and City Planner Nierstedt work on a list of schools that need appropriate school markings.
7. Public Comment: Outdoor storage of Van for Group Home Use, 1019-1029 Hillside Avenue – Property Owner William Kruse, of 1009 Hillside Avenue expressed concern in regards to the outdoor storage, parking space for Vans for Group Home and definition of permitted use at the above property. He is requesting that the board modify the ordinance in regards to parking spaces for Group Homes. The Board made recommendations to review the ordinance in regards to this request.

XI. ADJOURNMENT

- There being no further business, the meeting was adjourned at 10:22 p.m. on a motion by Councilman Reid, seconded by Vice Chairman Scott Bey.

Respectfully submitted,

Rosalind Miller
Planning Board Secretary