



**CITY OF PLAINFIELD
PERSONNEL DIVISION
JOB OPPORTUNITY BULLETIN**

OPEN: December 16, 2014

CLOSES: December 26, 2014

RESIDENCY REQUIRED

Position: **ASSISTANT COMPTROLLER**
Department: Administration Finance Health & Social Services
Division/Unit: Audit & Control
Salary Range: \$74,807 - \$99,294

REQUIREMENTS:

- **Education:** Graduation from an accredited college with a Bachelor's degree including or supplemented by twenty-one (21) semester hour credits in professional accounting subjects.
- **Experience:** Four (4) years of professional accounting experience in work involving the installation, operation and keeping of a large-scale system of accounts.

NOTE: Applicants who have satisfactorily completed twenty-one (21) credits of professional accounting courses at an accredited college may substitute additional experience as described below for the remainder of the above education requirement on a year for year basis with thirty (30) semester credits equal to one (1) year.

OR

Possession of a current, valid certificate as a Municipal Finance Officer issued by the New Jersey Department of Community Affairs, Division of Local Government Services may be substituted for the above education requirement.

- **License:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

***Application and/or Résumé must be submitted to:
Personnel Division
515 Watchung Avenue
Plainfield, NJ 07060
or e-mailed to: jobs@plainfieldnj.gov***

The City of Plainfield Is An Equal Opportunity Employer