

# CITY OF PLAINFIELD



Division of Personnel  
515 Watchung Avenue  
Plainfield, NJ 07060

**PLEASE POST  
JOB OPPORTUNITY BULLETIN  
Bulletin No. 2016/09.22**

**Closing Date for Applications: 09/28/2016  
City of Plainfield Residency Required**

DEPARTMENT OF ADMINISTRATION & FINANCE  
Health/WIC Division

**CLERK 1**  
**TEMPORARY/SEASONAL WORKER (UP TO 20 HRS/WK)**  
**Hourly Rate Range: \$16.34/hr.**  
**Duration - Not to Exceed 3 Months**

EDUCATION/EXPERIENCE: High School diploma or equivalent; One (1) year work experience of clerical tasks.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

*Application and/or Resume may be submitted to:  
City of Plainfield, Personnel Division  
515 Watchung Avenue, Plainfield, NJ 07060  
or emailed to: [jobs@plainfieldnj.gov](mailto:jobs@plainfieldnj.gov)*

*The City of Plainfield is an Equal Opportunity Employer*