

**Legal Notice City of Plainfield  
Request for Proposals  
Third Party Claims Administrator**

Notice is hereby given that the City of Plainfield will receive Proposals on Tuesday December 1, 2015 at 11:30 A.M. in City of Plainfield, City Hall, 515 Watchung Avenue, Plainfield, New Jersey for a Third Party Claims Administrator. Proposals are being solicited through a Fair and Open process in accordance with N.J.S.A. 40A:11-51, and the Municipal Code of the City of Plainfield, Chapter 2, Article 10, Sections 19, 20, 21, and 22 (Ordinance MC 2011-11). Requests for Proposals (RFP) may be obtained at the City of Plainfield, 515 Watchung Avenue, Plainfield, New Jersey 07060, Attn: CindyLea K. Weber, Purchasing Agent, between the hours of 9:00 A.M. and 5:00 p.m. Monday through Friday or [www.plainfield.nj.com](http://www.plainfield.nj.com) the City of Plainfield's website. Proposals submissions may be mailed upon request by calling the Purchasing Agent's office (908) 226-2568. All questions regarding the RFP must be made in writing and directed to The Purchasing Agent. Questions may be faxed to (908) 753-3500. Submissions must be made in the form required by the specification and one (1) original and one (1) CD copy must be delivered to reach the Purchasing Agent prior to the time for the receipt of Proposals. All information requested in the Request for Proposals must be provided or the submission may be disqualified. Submissions must be sealed and plainly marked on the outside of the sealed envelope to the services for which the Proposal is submitted. The City of Plainfield reserves the right to reject any and all submissions, to waive any informality in the RFP process, and to accept any submissions which, in their judgment, are most advantageous, price and other factors considered, and will best serve the interest of the City of Plainfield. Submitters are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 and the **"Pay to Play" rules of the City of Plainfield, pursuant to the Municipal Code of the City of Plainfield, Chapter 2, Article 10, Sections 19, 20, 21 and 22 (Ordinance MC 2011-11).**

CindyLea K. Weber  
Purchasing Agent  
City of Plainfield,  
County of Union