

CITY OF PLAINFIELD

DEPARTMENT OF PUBLIC WORKS & URBAN DEVELOPMENT
DIVISION OF INSPECTIONS
515 WATCHUNG AVENUE
PLAINFIELD, NJ 07060
PHONE (908) 753-3386 - FAX (908) 226-8030



APPLICATION for DEVELOPMENT PERMIT (Fee \$20.00- checks, money orders or cash) Pursuant to LUO 17:8-1 - 12/ 2/02 - MC 2010-35 adopted: 12/13/10

PROPERTY ADDRESS _____
Date of Application _____ Receipt No. _____
Fee (Amount) Paid _____ Fee received by _____

SUBMITTAL OF APPLICATIONS WITHOUT ALL OF THE INFORMATION REQUIRED BELOW WILL RESULT IN DELAY OF PERMIT ISSUANCE/RETURN OF APPLICATION

- Fence application: (provide property survey showing location of the fence, height of fence and type of fence)
- Porch/Deck/Steps application: (provide property survey with porch/deck location)
- Sign application: (provide property survey of proposed sign and sign plan))
- Pool application: (provide property survey showing location of pool and accessory structures.
- Shed application: (provide property survey showing location of shed)
- Change of Tenancy (provide property survey, business/ tenant name and registration, fire registration, and refuse/recycling collector contract)
- Other (With property survey): _____

Name of Property Owner: _____
Signature of Property Owner: _____
Signature of new Tenant (change of Tenancy only) _____
Mailing Address: _____
Address of Property: _____
Email Address: _____
Block: ____ Lot: ____ Land Use Zone _____
Historic District: yes ____ no ____ if yes, what District: _____
Urban Enterprise Zone: yes ____ no ____
Flood Zone: ____yes ____no; if yes, provide flood map # _____
Describe in detail the activity to be conducted at the site for which the permit is sought: _____

Applicant's signature Applicant's phone# Date



Please refer to Change of Tenancy Process (available in Building and Planning Division offices) if you have any questions.

A development permit is a required prior approval for issuance of a building permit under the regulations of the Uniform Construction Code. No structure or part thereof can be erected, raised, moved, extended, enlarged, altered or demolished, and no land can be altered, filled or used, and no lot or lots can be occupied, used, raised in grade six inches (6”), cleared, fenced, or altered or improved in any way in whole or in part for any purpose unless and until the Zoning Officer issues a development permit. A development permit is required for the use of any land, even if there is no structure. The need for the issuance of a building permit or Certificate of Occupancy (CO) requires the filing for a development permit. Surveys must be no older than 10 years.

OFFICES WHERE APPLICANTS CAN OBTAIN REQUIRED INFORMATION

Name of Property Owner: Tax Assessor - Room 201- Second floor (753-3203)

Block: _____ Lot: _____ : Tax Assessor - Room 201 - Second floor

Land Use Zone: Planning Division - Room 202 - Second floor

Historic District: Planning Division - Room 202 - Second floor

Flood Zone: Inspections Division: Room 302 - Third floor (753-3386)

**Business Registration -Urban Enterprise: Economic Development Division:
Room 206 -Second floor (226-2513)**

Fire Registration: Bureau of Fire Prevention - (226-2566)

**Refuse/Recycling Hauling Contract - Plainfield Municipal Utility Authority -
(226-2518), property owner/ private hauler**

Land Use/Zoning Ordinance/Historic District, Urban Enterprise, Change of Tenancy Process guide can be found on the city web site - www.Plainfieldnj.gov

FOR OFFICE USE ONLY



APPROVED DENIED DATE _____

_____**MAY CONTINUE WITH CONSTRUCTION PERMIT**
_____**REFERRED TO ZONING BOARD DATE**_____
_____**REFERRED TO PLANNING BOARD DATE**_____
_____**REFERRED TO HISTORIC PRESERVATION COMMISSION DATE**_____