



CITY OF PLAINFIELD
HISTORIC PRESERVATION COMMISSION
 515 WATCHUNG AVENUE, ROOM 202
 PLAINFIELD, NEW JERSEY 07060



Adrian O. Mapp, Mayor

William Michelson, Chairman
 Larry Quirk, Vice Chairman

Executive Session Meeting Minutes of the Plainfield Historic Preservation Commission
February 24, 2015, City Hall Library, 515 Watchung Avenue, Plainfield, New Jersey

Concerning: The appointment of a historic preservation consultant for 2015. The parties involved are: BRS Brownfield Redevelopment Solutions, Inc.; Dennis Bertland Associates; Barton Ross & Partners, LLC; and McCabe & McCabe, LLC.

At 7:43 PM, Ms. Gurshman made a motion to adjourn the public session and enter into executive session; Mr. Schneider seconded the motion and it was unanimously approved by voice vote. HPC Secretary Scott Bauman performed the roll call:

2015 Historic Preservation Commission Name, Class Designation (Term Ends)	2/24/15
John Favazzo, Class A (12/31/2017)	X
Bill Garrett, Class B (12/31/2015)	X
Sandra Gurshman, Class B (12/31/2018)	X
Jan Jasper, Class C (12/31/2016)	X
Elizabeth King, Class C (12/31/2016)	
William Michelson, Class B (12/31/2018)	X
Larry Quirk Class A (12/31/2017)	X
Gary Schneider, Class B (12/31/2015)	X
Reginald Thomas, Class A (12/31/2018)	X
Alternate Member #1 VACANT (2 year term)	
Alternate Member #2 VACANT (2 year term)	

Chairman Michelson said there are four good candidates to consider; he then opened the floor for discussion.

- Mr. Favazzo said the BRS lump sum quote of \$33,866 is broken down to 280 hours at \$119.70 per hour.
- Those present discussed what the previous consultant was used for and how the new consultant would be utilized in the future. Commission members recalled the previous consultant's expertise in knowledge of products and service references, architectural styles, and her familiarity with the city's design guidelines

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- Mr. Schneider said he did his due diligence and found Barton Ross well qualified- his submission was detailed and informative. Mr. Schneider also liked the BRS submission.
- Chairman Michelson said he liked Barton Ross' submission but he was not too sure about Mr. McCabe's submission.
- Ms. Gurshman said she liked Barton Ross' submission as well.
- Vice Chairman Quirk said he was put off by BRS's \$33,866 proposal and felt Mr. McCabe's proposal was too expensive as well.

When asked by Chairman Michelson whether an interview process was necessary, the Commission felt that it was not needed since the appointment is for only 10 months and there is a termination agreement in Barton Ross' proposal. Mr. Favazzo said an interview would however be beneficial to the candidates so they know who we are.

After further discussion, Ms. Gurshman made a motion to appoint Barton Ross & Partners, LLC, 184 S. Livingston Avenue, Suite 9-140 in Livingston, New Jersey as consultant to the Historic Preservation Commission for 2015 at a rate of \$55.00 per hour as per the basic services fee on page 2 of Mr. Ross's proposal dated December 4, 2014, with the conditions that 1) he can attend the HPC meetings as scheduled; and 2) he satisfies the pay to play requirements cited by the City Purchasing Agent in her memorandum dated January 9, 2015. If Barton Ross & Partners cannot meet these conditions then the second choice is Dennis Bertland Associates at a rate of \$95.00 per hour as per December 15, 2014, proposal. Mr. Schneider seconded the motion and those present unanimously approved the motion.

At 8:15 PM, Vice Chairman Quirk made a motion to adjourn the executive session; Mr. Schneider seconded the motion and it was unanimously approved by voice vote.

Respectfully submitted,

Scott Bauman

Scott Bauman, AICP, PP
Principal Planner / HPC Secretary, Plainfield Planning Division
Prepared: March 6, 2015
HPC Approved: March 24, 2015