



CITY OF PLAINFIELD
HISTORIC PRESERVATION COMMISSION
 515 WATCHUNG AVENUE, ROOM 202
 PLAINFIELD, NEW JERSEY 07060



Adrian O. Mapp, Mayor

Sandra Gurshman, Chairwoman
 Lawrence Ferrara, Vice Chairman

MEETING MINUTES OF THE PLAINFIELD HISTORIC PRESERVATION COMMISSION
MAY 27, 2014, 7:30 PM, CITY HALL 2ND FLOOR CONFERENCE ROOM, 515 WATCHUNG AVENUE, PLAINFIELD, NJ

CALL TO ORDER AND PUBLIC NOTICE

Chairwoman Sandy Gurshman called the regular meeting of the Plainfield Historic Preservation Commission to order at 7:33 PM and in conformance with the Open Public Meetings Act read aloud the following: “This is a regularly scheduled meeting of the Historic Preservation Commission of the City of Plainfield, Union County, New Jersey. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act in that a notice was published in the Courier News on 2/8/2014, and the notice of this meeting was posted in the City Clerk and Planning Division offices.”

2014 Historic Preservation Commission Name, Class Designation (Term Ends)	1/28/14	2/25/14	3/25/14	4/22/14	5/27/14	6/24/14	7/22/14	8/26/14	9/23/14	10/28/14	11/18/14	12/16/14
Lawrence Ferrara, Class C (12/31/14)	X		X	X	X							
James Galvin, Alternate #1, Class A (12/31/14)	X		X									
Sandra Gurshman, Class B (12/31/14)	X		X	X	X							
William Michelson, Class B (12/31/14)	X		X	X	X							
Bill Garrett, Class B (12/31/15)	X			X	X							
Patricia Turner Kavanaugh, Class C (12/31/15)	X		X	X								
Jan Jasper, Class C (12/31/16)			X		X							
Elizabeth King, Class C (12/31/16)	X		X	X	X							
John Favazzo, Class A (12/31/17)	n/a		n/a	X	X							
Larry Quirk (12/31/17)	n/a		n/a	X	X							
Alternate Member #2 VACANT (2 year term)												

February 25 meeting cancelled (inclement weather)

PRESENTATION OF MARCH 25, 2014, MEETING MINUTES

Mr. Michelson made a motion, seconded by Ms. King, and unanimously approved by all to approve the March 25, 2014, meeting minutes as submitted.

PRESENTATION OF APRIL 22, 2014, MEETING MINUTES

Mr. Michelson made a motion, seconded by Ms. King, and unanimously approved by all to approve the April 22, 2014, meeting minutes as submitted.

UNFINISHED BUSINESS

1. Carried Certificate of Appropriateness Application
 - A. HPC 14-04. 1250 Denmark Road. Block 936, Lot 10. Applicant- Cheveda Allen, Owner: Danielle Scott.
 Ms. Allen introduced herself and provided the Commission with a summary of the projects she is proposing: 1) removing existing deteriorated front yard concrete walkway and front steps and install new brick walkway and brick stairs with concrete slab steps; and 2) installation of water drain in front of garage. Ms. Allen stated that the garage drain will direct water towards the street via a subsurface drain.

When asked about the need for railing for the front yard stairs and porch stairs, Ms. Allen said she intends to re-use the existing wrought iron railings on both sides of steps. The bricks will be cleaned and re-used where possible. The brick walkway will have a herringbone pattern. The walkway will be the same width as it is now.

Chairwoman Gurshman opened the meeting to the public. No one from the public commented; Chairwoman Gurshman closed the public portion of the meeting. Being no further discussion, Mr. Michelson made a motion to approve application HPC 14-03 as submitted. Ms. King seconded the motion; there was no further discussion and the Commission approved the motion unanimously by voice vote.

NEW BUSINESS

1. New Certificate of Appropriateness Applications

A. HPC 14-05. 128 West Eighth Street. Block 713, Lot 9. Applicant & Owner- WAM. LLC

The Applicant / Owner was not present and Mr. Bauman did not receive public meeting notice so it was not known whether or not the Commission has jurisdiction to proceed. The Commission did not act on this application and Mr. Bauman informed the Commission that it would be rescheduled for June 24, 2014.

2. Committee Reports

A. Community Outreach / Historic Preservation Awareness Committee

- Postcard notifying owners in historic districts / locally designated historic sites. Mr. Bauman said the postcards are ready to be printed and he needs to obtain mailing labels soon.
- Spanish translation of the city’s Design Guidelines for Historic Districts and Sites. Mr. Bauman reported that the city is in the process of seeking a new translation service provider.
- Revising Multiple Listings Service (MLS) forms to include historic designations. Ms. Jasper provided Mr. Quirk with a brief history of the subject matter. Mr. Quirk volunteered to assist with this project.

B. Ordinance Revision Committee. Mr. Michelson asked Mr. Quirk to assist with reviewing the land use ordinance.

3. Planning Division Report

Mr. Bauman referred the Commission to his attached report whereby he reported the following:

Historic Preservation Commission	May 2014
Certificates of Appropriateness Issued	3
Architectural Review Subcommittee: Site Inspections	1
Inspections Division	
Certificate of Compliance for Rental	2
Certificate of Exemption	2
Property Maintenance Code Violation Notices	1
Planning Division / Zoning Officer	
Zoning Approval / Denial Reviews	2
Zoning Code Violation Notices	2

ADJOURNMENT

There being no further business, Mr. Michelson made a motion for adjournment, seconded by Mr. Quirk; all voted in favor, none opposed. The meeting adjourned at 8:40 PM

Respectfully submitted,

Scott Bauman

Scott Bauman, AICP, PP
Principal Planner / HPC Secretary, Plainfield Planning Division
Prepared: June 16, 2014