

**City of Plainfield
 Planning Board Meeting Minutes
 Thursday, August 16, 2012 at 8:00 p.m.
 Plainfield City Hall Library, 515 Watchung Avenue
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I. CALL TO ORDER

Chairman Robertson called the meeting to order at 8:17 p.m. at which time he read the following open public meeting statement:

II. OPEN PUBLIC MEETING STATEMENT

"The annual schedule of this meeting has been duly noted in The Courier-News and The Star Ledger. In addition, a copy of the notice is posted in the City Clerk's office, the Planning Division office and the City's website in accordance to the regulations of the Open Public Meetings Act, 10:4-6 et seq. This is a regularly scheduled meeting of the Board."

III. ROLL CALL

Name	Jul 5	Jul 19	Aug 2	Aug 16	Sep 6	Sep 20	Oct 4	Oct 18	Nov 1	Nov 15	Dec 6	Term Expires
Ken Robertson, Chairman	P	P	P	P								4 years (12/31/2012)
Ron Scott Bey, Vice Chairman	-	P	-	P								4 years (12/31/2012)
Sgt. James Abney	-	P	-	P								1 year (12/31/2012)
Horace Baldwin	P	P	P	-								4 years (12/31/2013)
Sidney Jackson	P	P	P	-								4 years (12/31/2013)
Mayor Sharon Robinson-Briggs Barbara James (Designee)	P	P	P	P								Term of Mayor 4 years (12/31/2013)
Councilman William Reid	P	8:11 P	P	P								1 year (12/31/2012)
William Toth	P	P	P	P								4 years (12/31/2015)
Willie B. Faulks, Jr., Alternate No.1	-	P	P	-								2 years (12/31/2014)
Sandra Chambers, Alternate No.2	P	E	P	P								2 years (12/31/2013)
TOTAL ATTENDANCE	7	9	8	7								

Present (P); No Meeting (--)

OTHERS IN ATTENDANCE

Name	Affiliation
Michele Donato, Esq.	Planning Board Attorney
Bill Nierstedt	Staff, Planning Director
Rosalind Miller	Board Secretary

IV. MINUTES – On a motion by Board Member Reid and seconded by Board Member Toth, the Board accepted the meeting minutes of June 21, 2012 as presented by voice vote among members eligible to vote.

V. RESOLUTION(S) (Memorialization)s

1) Resolution for Reviewing a Capital Project for 2012 Road Improvement Program – Contract No.4 at which time Chairman Robertson asked if there were any questions regarding the resolution. On a motion by Board Member Toth and seconded by the Mayor's Designee James Jackson, the board voted for Reviewing a Capital Project for Road Improvements for Contract 4 of the 2012 Road Improvement Program as written.

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Name	Aye	Nay	Abstain	Memorialization
Ken Robertson, Chairman	✓			
Ron Scott Bey, Vice Chairman				
James Abney, Sgt.				
Horace Baldwin				
Richard Miller				
Sidney Jackson				
Barbara James, Mayor's Designee	✓			
William Reid, Councilman	✓			
William Toth	✓			
Willie Faulks, Alternate #1				
Sandra Chambers, Alternate #2	✓			

Five Members in favor. None opposed. None abstained.

VI. DEVELOPMENT APPLICATION(S) - none

VII. OLD BUSINESS – CAPITAL PROJECT REVIEW: Chairman Robertson announced that the Plainfield Board of Education, Hub Stine Field, at Randolph Road requested to be carried to September 6, 2012. The board carried this Capital Project Review to September 6, 2012.

VIII. NEW BUSINESS – CAPITAL IMPROVEMENT PROGRAM (CIP) 2013-2018

1. Recreation and Economic Development-Chairman Robertson reported that Director of Public Works Department request to extend both Recreation and Economic Development offices at which time he carried this CIP to the next meeting of September 6, 2012.

2. Department of Public Affair & Safety, Division of Police – Director Martin Hellwig and Captain Steven Soltys made a presentation. Captain Soltys addressed the emergency operations center renovation for emergency management. He said currently used for storage, repair, office etc. total vendor cost \$136,190 designed for emergency management includes furniture and equipment costs, computer/software costs, monitors and printers. Board members asked about life expectancy and annual use. Director Hellwig explained the need to dedicate a room for disasters and various emergency telephones uses and key people that help make decisions in the wait various storms. Chairman Robertson made a suggestion that the IT Director should be coordinated in regards to the use of vendors/computers. Captain Soltys addressed the installation of a high density filing system. He said currently, the files are up to the ceiling and that this system will improve use of the space. The board asked if these are the files that are for retention purposes. Captain Soltys replied yes. After hearing no further discussion, the board supports this CIP.

3. Capital Project Review: Union County College, 201-229 Church Street, 232-248 East Second Street, 237-259 East Third Street and 218-224 Roosevelt Avenue, Block 309, Lot 1.01. Dr. Negar Farakish, Provost/Assistant Vice President for Academic Affairs, Stephen Nacco, Vice President Administrative Services and Facilities Manager John Hone at both Plainfield and Elizabeth campus made a presentation to install 2-24' x 56' temporary modular offices to be located in their main parking lot on Church Street. Mr. Nacco reported on fire damage to the college annex building and that it has been well over 10 months that the insurance issue has not been resolved.

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He talked about the long-term is to run a full service campus as previously and currently, the short term they are unable to continue to run a full service campus. Chairman Robertson suggests that consideration should be made in regards to the expansion work should be within the framework of the TODD College zone. Dr. Farakish reported on the loss of 2 buildings that served as a community lab room, American Sign Language lab, space for faculty offices space, some programs lost including nursing lab and has been relocated to the Elizabeth campus. Members of the board asked about the use of existing buildings in the area for additional office space. Board members expressed that they are not in favor of temporary buildings and the number of years. After hearing no further discussion, Chairman Robertson made recommendations to extend the temporary units for a total of 18 months from the date of adoption and then return to the board with plans.

IX. UNFINISHED BUSINESS

1. SUBCOMMITTEE REPORTS:

a. Review of the TODD (Transit Oriented Development-Down Town)-Board Attorney Donato advised the board that the document is in the final formatting stage and that a resolution for memorialization will be provided at the next board meeting and forwarded to Council for first reading in September 2012. After hearing no further comments, Chairman Robertson entertained a motion recommending Adoption of the Zoning Ordinance Amendments to allow for the TODD for as written.

Name	Aye	Nay	Abstain	Memorialization
Ken Robertson, Chairman	✓			
Ron Scott Bey, Vice Chairman	✓			
James Abney, Sgt.	✓			
Horace Baldwin				
Gordon Fuller				
Sidney Jackson				
Barbara James, Mayor's Designee	✓			
William Reid, Councilman	✓			
William Toth	✓			
Willie Faulks, Alternate #1				
Sandra Chambers, Alternate #2	✓			

Seven Members in favor. None opposed. None abstained.

- b. Continued discussion on Roadways-none
- c. Continued discussion on the Zoning Ordinance Update-none

IX. ADJOURNMENT

- There being no further business, the meeting was adjourned at 10:40 p.m. on a motion by Board Member Toth, seconded by the Mayor's Designee James.

Respectfully submitted,