

# CITY OF PLAINFIELD

Division of Personnel



## JOB OPPORTUNITY BULLETIN

Bulletin No. 5.17/2013

Closing Date for Applications: 5/24/2013

**PLEASE POST**

## DIVISION OF RECREATION

**Residency Required**

### **REQUIREMENTS FOR "INSTRUCTOR" POSITION:**

HIGH SCHOOL DIPLOMA/GED. THOROUGH KNOWLEDGE OF PROGRAM MANAGEMENT INVOLVING THE ABILITY TO ORGANIZE, DEVELOP AND COORDINATE THE SPECIAL PROGRAMS AS INDICATED IN SUBJECT ACTIVITY. A

#### **INSTRUCTOR - BASKETBALL (1)**

Hourly Rate Range: \$10.00 - \$15.00

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **INSTRUCTOR - TENNIS (1)**

Hourly Rate Range: \$10.00 - \$15.00

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **INSTRUCTOR - WATER SAFETY (1)**

Hourly Rate Range: \$8.00 - \$12.00

40 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **RECREATION PROGRAM DIRECTOR (1)**

Hourly Rate Range: \$10.00 - \$15.00

40 Hours Per Week ♦ 5 Days Per Week

Duration: 6/17/13 to 9/2/13

**Requirements:** Lifeguard and CPR Certification required. Must have knowledge of water purification methods, first aid, life saving and pool sanitation.

#### **INSTRUCTOR - SWIMMING (3)**

Hourly Rate Range: \$10.00 - \$15.00

40 Hours Per Week ♦ 5 Days Per Week

Duration: 6/28/13 to 9/2/13

**Requirements:** A valid American Red Cross Senior Lifesaving/American Red Cross Water Safety Instructor certificate and a valid CPR certificate. Knowledge of water purification methods and possess the ability to organize recreational swim programs.

#### **HEAD LIFEGUARD (6)**

Hourly Rate Range: \$7.25 - \$15.00

40 Hours Per Week ♦ 5 Days Per Week

Duration: 6/28/13 to 9/2/13

#### **LIFEGUARD (29)**

Hourly Rate Range: \$8.00 - \$12.00

40 Hours Per Week ♦ 5 Days Per Week

Duration: 6/28/13 to 9/2/13

**Requirements:** Must have completed junior year of high school. Candidate must possess a valid American Red Cross Senior Lifesaving certificate; a valid first aid and CPR certificate, and have the ability in using good judgment in safety and first aid.

### **SEASONAL WORKERS**

**Hourly Rate Range: \$7.25 - \$15.00**

FOR THE "SEASONAL WORKER" POSITIONS LISTED BELOW, APPLICANTS MUST HAVE SPECIAL KNOWLEDGE/SKILLS IN THE SUBJECT ACTIVITY.

#### **PLAYGROUND SUPERVISOR (2)**

Hourly Rate Range: \$15.00 - \$18.00

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/1/13 to 9/23/13

#### **PLAYGROUND LEADER (5)**

Hourly Rate Range: \$8.00 - \$12.00

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/1/13 to 8/23/13

#### **ASSISTANT PLAYGROUND LEADER (27)**

Hourly Rate Range: \$7.25 - \$10.00

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/1/13 to 8/23/13

#### **SEASONAL WORKER - TENNIS (2)**

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **SEASONAL WORKER - SOCCER (1)**

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **SEASONAL WORKER - BASEBALL (2)**

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **SEASONAL WORKER - FOOTBALL (2)**

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **SEASONAL WORKER - BASKETBALL (2)**

35 Hours Per Week ♦ 5 Days Per Week

Duration: 7/8/13 to 7/26/13

#### **SEASONAL WORKER - NIGHT WATCHMAN (1)**

20 Hours Per Week ♦ 5 Days Per Week

Duration: 5/20/13 to 6/30/13

#### **POOL NIGHT WATCHMAN (3)**

28 Hours Per Week ♦ 4 Days Per Week

Duration: 6/14/13 to 9/6/13

#### **POOL NIGHT WATCHMAN (3)**

21 Hours Per Week ♦ 3 Days Per Week

Duration: 6/14/13 to 9/6/13

### **PLEASE NOTE THE FOLLOWING:**

- UNDER THE CITY OF PLAINFIELD MUNICIPAL CODE, APPLICANTS ARE REQUIRED TO BE A BONA FIDE RESIDENT OF THE CITY OF PLAINFIELD.
- ALL CANDIDATES SELECTED FOR APPOINTMENT WILL BE REQUIRED TO COMPLETE A CRIMINAL HISTORY BACKGROUND CHECK.