

# CITY OF PLAINFIELD

Division of Personnel



## JOB OPPORTUNITY BULLETIN

Bulletin No. 3/2013

Closing Date for Applications: 3/29/2013

**PLEASE POST**

## Residency Required

### DIVISION OF RECREATION

#### **REQUIREMENTS FOR "INSTRUCTOR" POSITION:**

HIGH SCHOOL DIPLOMA/GED. THOROUGH KNOWLEDGE OF PROGRAM MANAGEMENT INVOLVING THE ABILITY TO ORGANIZE, DEVELOP AND COORDINATE THE SPECIAL PROGRAMS AS INDICATED IN SUBJECT ACTIVITY. A VALID NJ DRIVER'S LICENSE REQUIRED

#### **SEASONAL WORKERS**

**Hourly Rate Range: \$7.15 - \$15.00**

FOR THE "SEASONAL WORKER" POSITIONS LISTED BELOW, APPLICANTS MUST HAVE SPECIAL KNOWLEDGE/SKILLS IN THE SUBJECT ACTIVITY.

#### **INSTRUCTOR - TENNIS (2)**

Hourly Rate Range: \$10.00 - \$15.00

8 Hours Per Week ♦ 4 Days Per Week

Duration: 4/15/13 to 6/14/13

#### **INSTRUCTOR - GOLF (2)**

Hourly Rate Range: \$10.00 - \$15.00

8 Hours Per Week ♦ 3 Days Per Week

Duration: 4/16/13 to 6/13/13

#### **RECREATION PROGRAM DIRECTOR - SWIMMING (1)**

Hourly Rate Range: \$10.00 - \$15.00

35 Hours Per Week ♦ 5 Days Per Week

Duration: 5/13/13 to 9/8/13

**Requirements:** Lifeguard and CPR Certification required. Must have knowledge of water purification methods, first aid, life saving and pool sanitation .

#### **INSTRUCTOR - SWIMMING (2)**

Hourly Rate Range: \$10.00 - \$15.00

4 Hours Per Week ♦ 2 Days Per Week

Duration: 4/1/13 to 6/5/13

**Requirements:** A valid American Red Cross Senior Lifesaving/American Red Cross Water Safety Instructor certificate and a valid CPR certificate. Knowledge of water purification methods and possess the ability to organize recreational swim programs.

#### **LIFEGUARDS (2)**

Hourly Rate Range: \$8.00 - \$12.00

4 Hours Per Week ♦ 2 Days Per Week

Duration: 4/1/13 to 6/5/13

**Requirements:** Must have completed junior year of high school. Candidate must possess a valid American Red Cross Senior Lifesaving certificate; a valid first aid and CPR certificate, and have the ability in using good judgment in safety and first aid.

#### **SEASONAL WORKER - TENNIS (2)**

8 Hours Per Week ♦ 4 Days Per Week

Duration: 4/15/13 to 6/14/13

#### **SEASONAL WORKER - PLAYGROUND MONITOR (7)**

35 Hours Per Week ♦ 6 Days Per Week

Duration: 4/1/13 to 11/2/13

#### **SEASONAL WORKER - JR. PLAYGROUND MONITOR (10)**

15 Hours Per Week ♦ 5 Days Per Week

Duration: 4/1/13 to 8/30/13

#### **PLEASE NOTE THE FOLLOWING:**

- UNDER THE CITY OF PLAINFIELD MUNICIPAL CODE, APPLICANTS ARE REQUIRED TO BE A BONA FIDE RESIDENT OF THE CITY OF PLAINFIELD.
- ALL CANDIDATES SELECTED FOR APPOINTMENT WILL BE REQUIRED TO COMPLETE A CRIMINAL HISTORY BACKGROUND CHECK.