



CITY OF PLAINFIELD
PERSONNEL DIVISION
JOB OPPORTUNITY BULLETIN

OPEN: NOVEMBER 15, 2012

CLOSES: UNTIL FILLED

Full-time Position: **TAX COLLECTOR**

Department: Administration, Finance, Health & Social Services

Division: Office of the Tax Collector

Salary Range: \$78,786 - \$115,000

- **EXPERIENCE/REQUIREMENTS:** Must possess current New Jersey Tax Collector's Certification issued by the New Jersey Department of Community Affairs. Five (5) years municipal tax collections experience including billing and collection, enforcement, reporting and staff supervision is also required. Knowledge of the Edmunds Tax Collection System is highly desirable.
- **LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.