

Your link to information on jobs and hiring events throughout the greater Union County area

THE JOB CONNECTION

A weekly selection of local job listings and employment-related events

December 5 - 11, 2011

A joint venture of
Union County College
and the
Union County Board of Chosen Freeholders

Do you qualify for free educational assistance up to \$4,000.00? See page 6

This week ...

Monday: Deadline to apply for Technical Assistant positions

See page 7 for details.

Monday: Edison Career Fair

Monday, December 5th, 11:00AM to 2:00PM at The Edison Hotel, 3050 Woodbridge Avenue, Edison, NJ 08837. Bring updated copies of your resume and dress professionally. Over 300 Local Jobs will be available, from Sales, Marketing, Customer Service, Administrative, Accounting, Financial Services, Banking, Retail, Insurance and more. Anyone in the community who is looking for work is encouraged to attend this free event. It will also offer job seekers an opportunity to meet with local career experts who will be providing a free professional resume review and interview skills workshops. Sponsored by Coast-to-Coast Career Fairs. Contact: Kevin McCrea, kevin@c2cmail.com or (866) 838-5111. Web: <http://tinyurl.com/87eqytb>.

Monday: Community Access filling positions for New Programs

Community Access Unlimited is opening new programs in Union County. We want you to apply to assist people with disabilities or at-risk teens to reach their goals! Open House: 4pm - 6pm on Monday, December 5th or 12th, 80 West Grand Street in Elizabeth, NJ. We are looking to fill the following positions: Assistant Counselor \$11 per hr. Experience with DD or at-risk youth required. DD Overnight and PT Support Worker \$10.25 per hr. Exp. with direct care is required. Weekend hrs Avail. All positions require training outside of normal work hours and a minimum of a HS Dip/GED, driver's license and car. Fax your resume to: 908-354-0283 or email to recruit@caunj.org. Walk-in's welcome or to schedule an appointment, call 908-354-3040 ext 203. For additional requirements visit our web site at www.caunj.org EOE.

Tuesday: Security Open House

The Kintock Group Tuesday, December 6, 2011, 10:00 a.m. – 12:00 p.m. Metropolitan Baptist Church, 149 Springfield Ave, Newark. Community Corrections Resident Supervisor: Primary responsibility includes maintaining safety, security and control of the facility and residents. Will be assigned to 1 of 3 shifts based on business need. Reqs HS diploma/GED and valid driver's license. Exp working in a correctional/security environment a plus. Computer literacy required. Background check will be conducted. \$12.00/ hour plus OT and benefits. EOE/A-A/Drug Free Workplace.

And mark your calendar for these upcoming events ...

December 16th: Open House for Certified Home Health Aides

Come in and make yourself at home! CHHAs – Live In Opportunities throughout NJ. Open House Friday, December 16th, 10:00am–2:00pm, Robert Treat Hotel, 50 Park Place, Newark NJ. Refreshments. Interviews Walk-ins are welcome or RSVP to Sally Miller: Email: smiller@meridianhealth.com Tel: 732-751-3494. Must have valid CHHA license. Please bring several forms of identification. Meridian At Home Where You Want To Be Open House. To join our team, please visit our website at: www.jobs.meridianhealth.com. EOE.

December 20th: Edison Job Fair

Last Job Fair for 2011....many new companies! Tuesday, December 20th, from 5:00pm to 7:00pm at the Crowne Plaza Hotel, 2055 Lincoln Highway, Edison, NJ 08817. Dress professionally and bring at least 15 copies of your resume. Be ready to network with other candidates. A job fair is a great networking opportunity to connect with hundreds of other candidates in the marketplace. Even if you are unsure about meeting with a company, approach them to pitch yourself and your skills, you never know where it will lead. Best chance to obtain the interview is to actually attend the event. Hiring managers are looking for those candidates that take the initiative to attend the fair. You should pre-register for the event(s) you plan to attend. Hiring managers will have access to your resume; this will increase your chances of connecting with the hiring companies. Please click or post the link below into your browser to pre register. <http://careershowcase.com/calendar-page/eventID=52#>. Company presentations begin at 5:00pm. Be on time for this informative session. Each company will present themselves to you in a theatre-like environment so that you can familiarize yourself with what the company does and what they are hiring for. After the presentations, you will have the opportunity to meet with the companies that interest you most. Sponsored by Career Showcase, LLC. Contact: Brad Edwards at brad@careershowcase.com, or (732) 424-2532. Web: <http://careershowcase.com/calendar-page/eventID=52>.

January 5th: New Jersey Collegiate Career Day

The 49th semi-annual New Jersey Collegiate Career Day at Rutgers - New Brunswick on Friday, January 5, 2012 from 9:30 am to 3:30 pm. Open to all college students and alumni from any school. 150 employers with full-time jobs and internships. This event will be held at the Rutgers Student Center & Brower Commons, College Avenue, New Brunswick. Directions and parking information as well as a list of employers is available at www.careerservices.rutgers.edu beginning December 15th. You will find a link to the NJ Collegiate Career Day on our homepage.

February 2nd: Health Career Fair

Thursday, February 2, 2012 from 10:00am to 2:00pm at the Hilton Garden, 50 Raritan Center Parkway, Edison, NJ 08837. Bring copies of your updated resume. Come meet with Hospitals, Long Term Care Facilities, Skilled Nursing Homes, Rehab Centers and Home Care Agencies. Sponsored by Guide Publications. Contact Rebecca at Rebecca@njguidepublications.com, or (732) 263-9675. Web: www.Njguidepublications.com.

JOB SEARCH REMINDER:

When responding to job leads from this or any source, do not send money or share confidential personal information such as your social security number or credit card number. Check out the company's website in advance of placing an application or attending a recruiting event.

AUTOMOTIVE TECHNICIAN PROGRAM – a joint venture between New Community Workforce Development Center and Ford Motor Company is currently enrolling students for a new class starting in January 2012. This 48 week program, located in Newark, is an innovative blend of practical hands on and theory job training. In addition, participants may choose to take the Ford Maintenance and Light Repair certification course. The Center is approved to administer Title IV Pell Grants and VA Education Benefits. The Workforce Development Center is nationally accredited by the Council on Occupational Education. For additional information call the main campus at 973-824-648; come to the main campus at 201 Bergen Street, or email wdyer@newcommunity.org. 1226

BILINGUAL TEACHER ELEMENTARY - Linden Public Schools. Effective immediately. Bilingual Teacher Elementary (Spanish). Send letter of interest and resume by 12/16/11 to: Rocco Tomazic, Ed. D. Superintendent of Schools 2 East Gibbons Street, Linden, NJ 07036. EOE.

BACKROOM COORDINATOR – full-time position at Home Goods, 910 Springfield Rd South, Union, NJ 07083. Job Description: Orchestrates receipt of warehouse truck and manages processing of the merchandise. Organizes and rotates back stock for easy replenishment. Maintains cleanliness and organizational standards throughout the backroom. Leads by example, providing prompt and courteous customer service. Communicates effectively with management and store Associates. Trains store Associates on processing procedure. Qualifications: Ability to work a flexible schedule, including nights and weekends. Strong organizational skills, attention to detail: Leadership, takes ownership, can direct others; Self-motivated, works quickly and efficiently on multiple tasks; Professional appearance; Strong written and verbal skills; Capacity for lifting up to 50 lbs, reaching overhead, bending, twisting; Responsible, dependable and honest. More details and application available at www.tjxjobs.com. Apply in person.

CERTIFIED HOME HEALTH AIDES AND HOMEMAKERS – Jewish family Service of Central New Jersey. Must have a car and valid driver's license; no live in, hourly shifts available. Home Health Aides must have a current NJ HHA license. Competitive salary. Non-Profit/Non-Sectarian Organization. Please call Maria Mullen, RN at 908-352-8375 or email mmullen@jfscentralnj.org

CHHAs, CNAs - Live-in and Hourly cases in Union, Essex and Morris Counties. Must have experience & car. Top pay and flexible schedules. Call Senior Helpers at 973-360-1518. Web Id: 77042.

CHILDREN'S SPECIALIZED HOSPITAL - We offer exciting career opportunities in a caring environment that recognizes individual talent, ability and contributions. We are looking for top performers who are interested in advancing their career with the largest pediatric rehabilitation system in the United States. With nine locations throughout NJ including Union County locations in Fanwood, Mountainside and Roselle Park, we have varied opportunities for clinical, administrative, and support services staff. Consider joining Children's Specialized Hospital — you'll be joining a unique organization that places the needs of the child and family at the center of all its activities. On our website www.childrens-specialized.org you can: Learn about our [Mission & Values](#), check out our [Benefits](#), read our [EEO & Diversity Statements](#), search our [Job Opportunities](#), and apply online for the opportunities that interest you. If you require further information, please email happlications@childrens-specialized.org.

CNC PROGRAMMER - Microcast Technologies, a mfr of alum die cast machined parts & assembly is seeking an experienced Programmer. Minimum 5 years exp. w/Master CAM X4 or X5. Must be able to speak, read & write in English. F/T position w/flexibility to work O/T. Salary commensurate w/exp. Please apply in person or send/email resume to: Microcast Technologies, attn: Elaine, 1611 West Elizabeth Ave, Linden, NJ 07036. Email: estruening@mtcnj.com , Ph: 908- 523-9503, Fax: 908-374-7964 Web Id: 77757.

CNC SET-UP OPERATOR - Global Mfg. Co. in Mountainside, NJ is seeking a Full Time CNC Operator, must be capable of editing programs, tool set ups, changes and offsets. Use of measurement gauges and maintaining quality and production requirements. Must be computer literate. No forklift operators. Excellent pay and benefits. Fax resume with salary requirements to 908-232-7246 or email tcichetti@danfoss.com EOE Web Id: 77113.

COLLEGE CENTRAL NETWORK FOR EMPLOYMENT OPPORTUNITIES - Go to www.collegecentralnetwork.com to gain access to a variety of employment opportunities. Check out CCN's [Job Search Kit](#) for the tools to build your job search résumé. You'll find resources to: create concise and effective [résumés](#); market yourself with professional [cover letters](#); and prepare yourself for [interviews](#). With formats, guides and samples, CCN's Job Search Kit provides the basics to get you started if you're a student, as well as a refresher course if you've already graduated.

CONTINUING EDUCATION INSTRUCTORS – at Union County College. Department: Continuing Education. Reports to: Director and/or Associate Director of Continuing Education. Terms of employment: Continuing Education courses will be held on the Cranford, Elizabeth, and Plainfield campuses. General description: Instructors needed to teach the following classes: 1. Golf – Weeknights; 2. Cooking Instructors - teach cooking classes for adults and kids on week nights or weekend mornings; 3. Fire Inspector – Evenings; 4. ESL – Afternoon and evenings on Elizabeth and Plainfield Campuses; 5. GED – Evenings on Elizabeth and Plainfield Campuses; 6. Math and literacy Instructors for kids – Certified teachers who have experience preparing students in grades 3 – 8 for NJ Ask test; 7. Search Engine Marketing – Evenings and/or weekends; 8. Digital Marketing – Evenings and/or weekends; 9. Web 3.0 – Evenings and/or weekends. If you are interested in any of the above job positions, please fax your resume with a cover letter to 908-709-7070, attention Continuing Education Instructors, Continuing Education Department, Union County College or send email of cover letter and resume to castro@ucc.edu. Union County College is an equal opportunity affirmative action employer committed to diversity.

COOK - Looking for skilled individual who will prepare meals in a 190 bed facility with over 5 yrs of LTC & hospitality experienced. Candidate must possess creativity and passion for cooking. Send resumes to afrisch@greenbrookcc.com. Web Id: 74004.

Please consider the environment: print only what you need; recycle what you print.

CUSTOMER SERVICE - Part Time, customer service & clerical responsibilities at busy front desk. Must be fluent in English & Spanish & proficient in Word & Excel. 2 evenings week & every other Sunday. Contact Candy McNelis, 908-273-4242 or e-mail candy.mcnelis@theconnectiononline.org. EEO Published in The Suburban News.

CUSTOMER SERVICE / CALL CENTER - LifeStation Alarm Monitoring of Millburn/Union, NJ is now hiring for Full Time opportunities in our 24/7 Call Center. Candidates must be able to work evening and overnight shifts, including weekends and have access to reliable transportation. A minimum of a HS Diploma or GED is required. Qualified applicants will be detail-oriented, well-spoken, both verbally and in writing, customer-focused, have a consistent job history, and be interested in working with computers in a Call Center environment. Paid training, excellent benefits, as well as room for growth and stability are offered here! To apply, visit our website, www.lifestation.com and click "Careers" at the bottom of the page.

DIETARY ASSISTANT - Part-Time at Children's Specialized Hospital in Mountainside. Job Description: Performs a variety of duties in preparing, distributing and clean up of cold food for patients and staff. Desired Criteria: High School diploma or equivalent. Previous food service experience preferred. Please apply at www.childrens-specialized.org. Job Requisition ID: KS10335.

DOLCE HOTELS AND RESORTS - located at 300 North Maple Ave, Basking Ridge, NJ 07920. **Line Cook (full-time); Sous Chef (full-time); Banquet Server (part-time)**. Please apply for jobs via our website, <http://www.dolce-basking-ridge-hotel.com>.

DRIVERS: SNOW REMOVAL - Heavy equipment operators, CDL drivers for on-call snow removal. Valid license, clear criminal background a must. Call for Maher Terminal; 516-467- 5109 or Newark Airport; 973-961-5396. Web Id: 76330.

FINANCIAL ACCOUNTANT/ANALYST - The Arc of Union County is seeking an energetic professional to join our finance team as a Financial Accountant/Analyst responsible for accounts receivable and general ledger for the Arc of Union County and subsidiaries. You'll serve as the main agency contact for certain accounting operations including preparing documentation and reports for internal and external sources. Position requires a Bachelor's degree in Accounting; 3-5 years accounting experience and strong PC skills including proficiency using MS Office and general ledger applications. CPA, CMA or other advanced designation; prior non-profit experience and proficiency with MAS 90 and FRX are a plus. Send your resume/salary requirement to or apply at: The Arc of Union County, HR Dept., 52 Fadem Rd, Springfield, NJ 07081; Fax: 973-544-0496; Email: hr@arcunion.org . EOE Web Id: 78337,

FINANCIAL SERVICES PROFESSIONALS - Company: New York Life. Job Type: Full Time. Degree Wanted: Associates, Bachelors, or Masters. Majors Wanted: Any Major. Location: Edison, NJ. We are looking to hire Financial Services Professionals, who market and sell our full line of financial products and services to individual families and small business owners. New York Life will sponsor and pay for all of the professional licenses necessary, provide a 3 year comprehensive training program and provide a full line of benefits including Health, Life & Dental Insurance, 401 (k) and Pension. We also have many management opportunities for those that qualify. Contact: Michael Frake, Email: mwfrake@ft.newyorklife.com, Phone: (732) 744-3764. Address: 399 Thornall St., 7th Floor, Edison, NJ 08837. Application Instructions: Please email all resumes to mwfrake@ft.newyorklife.com.

GENESIS HEALTHCARE – for a wide assortment of career opportunities in the healthcare industry, please visit www.genesishcc.com.

MARRIOTT – Benefits may include: medical, dental, vision, 401(k) profit sharing, paid time off, tuition reimbursement, career advancement, hotel room discounts and more. Positions at area Marriott locations include:

NEWARK LIBERTY INTERNATIONAL AIRPORT, 600 Routes 1 and 9 South, Newark – **Housekeepers; Housekeeping Aide; Attendant – Sanitation - PM.**

NEWARK LIBERTY INTERNATIONAL AIRPORT MARRIOTT, 1 Hotel Rd, Newark – **Housekeepers; Supervisor-Housekeeping; Housekeeping Aide; Attendant – Sanitation - PM**

NEWARK AIRPORT RENAISSANCE, 1000 Spring St, Newark – **Officer - Loss Prevention; Driver - Shuttle Bus; Clerk - Front Desk; Dishwasher / Utility; Cook II; Bartender - Front Lunch / Dinner; Host / Hostess; Supervisor - Food & Beverage; Attendant - Dining Room / Utility**

NEWARK ELIZABETH, 87 Glimcher Realty Way, Elizabeth – **Maintenance - Technician I**

BRIDGEWATER MARRIOTT, 700 Commons Way, Bridgewater – **Specialist - Guest Services; Supervisor - Banquet Kitchen; Dishwasher / Utility-PM**

RESIDENCE INN NEWARK ELIZABETH/LIBERTY INTERNATIONAL AIRPORT, 83 Glimcher Realty Way, Elizabeth - **Guest Service Representative; Attendant – Gatehouse; Housekeeper; Supervisor-Front Office**

SOMERSET MARRIOTT, 37 World Fair Drive, Somerset – **Attendant – Laundry; Housekeeper; Supervisor-Housekeeping**

Apply at www.marriott.com/careers. EOE committed to hiring a diverse workforce and sustaining inclusive culture.

MAINTENANCE - The Connection for Women and Families, Part Time, nights & weekends. \$9 per hour. Responsibilities include cleaning locker-rooms, restrooms & offices. To apply, e-mail: beverly.delia@theconnectiononline.org or at 79 Maple Street, Summit, NJ, EEO Published in The Suburban News.

MECHANIC: MANUFACTURING - immediate opening! Mechanic wanted for manufacturer, service, and repair / rebuild of industrial machinery. Should be familiar w/general machinery. Must speak English. Welding and/or machining experience a plus. Co provides health benefits & 401K. \$16.-\$19. per hour starting pay, depending on experience. Fax resume to 908-688-6060 or Email: sales@jaygoinc.com Web Id: 77932.

MERCHANDISE ASSOCIATES – part-time at TJ Maxx, 92 Springfield Road, Union, NJ 07083. Responsible for assisting in the daily operations of the store. Must be able to work in the areas of merchandise presentation, processing, markdowns, cashier, customer service, fitting room (if applicable) and layaway (if applicable). Greets, interacts with and thanks customers on a regular basis. Maintains housekeeping standards of area, including ongoing recovery. Performs other duties, as assigned. Qualifications: Ability to work a flexible schedule, including nights and weekends; Good verbal skills; Energetic and enthusiastic; Professional appearance; Ability to stand for extended periods of time; Capacity for lifting up to 50 lbs, reaching overhead, bending, twisting; Willingness to work as part of a team; Responsible, dependable and honest. More details and application available at www.tjjobs.com. Apply in person.

MERCHANDISE COORDINATOR - Full-Time position at Marshall's, 45 Central Avenue, Clark, NJ 07066. Responsible for establishing and executing merchandising plans and priorities. Ensures fresh flow of merchandise from backroom to sales floor. Ensures administration and maintenance of all merchandising standards (e.g., sizing, categorizing, signing, no tickets, mismates, damages, recovery, directives and planograms). Leads by example, providing prompt and courteous customer service. Communicates effectively with management and store Associates. Trains store Associates on proper merchandising procedures and markdowns. Qualifications: Ability to work a flexible schedule, including nights and weekends; Merchandise presentation experience; Professional appearance; Strong written and verbal skills; Strong organizational skills, attention to detail; Leadership, takes ownership, can direct others; Self-motivated, works quickly and efficiently on multiple tasks; Capacity for lifting up to 50 lbs, reaching overhead, bending, twisting- Responsible, dependable and honest. More details and application available at www.tjjobs.com. Apply in person.

NJ TRANSIT - NJ Transit is only accepting applications and resumes for Part-Time Bus Operators and for positions listed on the website, www.njtransit.com. NJ Transit is not considering applications / resumes for non-vacant positions. You can fax your application to either 201-649-1932 or 201-708-8726 and mention The Job Connection on the 2nd page of the application. Please note that applications are good for one year from date of applied and that The State of New Jersey has a residency law.

NURSING ASSISTANT – per diem at Children's Specialized Hospital in Mountainside. Description: Assists professional nursing staff by providing direct patient care and other support services. Desired Criteria: High School grad or equivalent. 3-6 months exp. preferred. Placement on the NJ Nurse Aide Registry. Current Certified Long Term Care Facility Nursing Assistant certification and/or completion of UAP Core Curriculum. Please apply at www.childrens-specialized.org. Job Requisition ID: SK10313.

NURSING POSITIONS - Cerebral Palsy League, Inc. Excellent opportunities & great schedules. Nursing Supervisor: PT per diem for new Home Health Aid program. RN: FT, Adult Day Program; direct care exp. w/ severely disabled adults & 1 yr supervisory exp. req'd. Send resume to: The Cerebral Palsy League, 61 Myrtle St Cranford, NJ 07016 Fax: 908-709-1334 Email: Staffing@thecplinc.org EOE Web Id: 77217.

PARALEGAL / LEGAL ASSISTANT – at St. Barnabas Healthcare System in West Orange. For complete details and to apply, please visit <https://saintbarnabas.hodesiq.com> and refer to job no. 2457497.

PATIENT SAFETY AIDE / SITTERS - Part-time days, 7:00am to 3:00pm at Saint Barnabas Medical Center, Livingston, NJ. The Patient Safety Aide is a caregiver who is visually attentive to a patient at risk due to meeting the criteria and having an order for a 1:1 patient watch. High School diploma or equivalent required. Successful completion of all orientation programs. Maintains required BLS Heart Saver/Health Care Provider course completion status. Position no. 2741564. For more details and to apply, please visit https://saintbarnabas.hodesiq.com/apply_online_1.asp?jobid=2741564&emid=7151.

PLAYGROUND AIDE; SECRETARY; SPECIAL EDUCATION TEACHER; TEACHER AIDE - Special Education Teacher (Resource): Grades 3-6, HQ in Math, Effective 3/1/12; Teacher Aide, Elementary (Part-Time): Effective Immediately; Secretary, Special Services: Familiar with IEP systems and Excel, Effective Immediately; and Playground Aide, Elementary: 2 hours/day, Effective 1/9/ 12. Send resume, letter of interest and certification by 12/9/11 to: Dr. David Miceli, Superintendent, New Providence School District, 356 Elkwood Ave., New Providence, NJ 07974. Web Id: 77123.

SALES PROFESSIONAL - We are seeking an experienced, dynamic and goal-oriented sales professional, to join the sales team of our well-established national magazine. We offer a generous salary plus high commissions and excellent benefits (medical, 401K and profit sharing). The position entails inside sales at our Springfield, NJ office (sorry, no telecommuting!) as well as sales at national trade shows. Our clients are Fortune 500 companies, government agencies and universities. Our sales staff is expected to generate new business as well as maintain relationships with existing clients. Strong communication skills (both by phone and in person), at least 3 years of sales experience and the ability to work under pressure to meet sales goals and deadlines are essential. To apply, send a cover letter and your resume to nekeyia@diversitycareers.com or fax to 973-912-8599. Please mention where you found the job listing.

SECURITY: APPLY IN PERSON MONDAY TO FRIDAY - G4S Secure Solutions (USA) - Central New Jersey - Middlesex County - Custom Protection Officers - \$14/hr. Must have 3 or more years experience in one or more of the following: Law Enforcement, Corrections, Elite Military or a College Degree in Criminal Justice. Three or more years' supervisory experience in one of these fields is a plus. Officers must be available to work any shift, any day of the week (24/7). ALL applicants must have a clean criminal record. Pre-employment drug screening conducted. We offer 24 hour State mandated SORA training to all new hires. We offer weekly pay, direct deposit, 401(K), paid vacation (FT employees), medical/life insurance, dental, vision, career development program, service award & special recognition programs. Apply in person Monday through Friday, December 5th - December 9th, 9 a.m. to 3 p.m., 25 Commerce Drive, 3rd Floor, Cranford, NJ 07016. EOE/ MFDV/DFWP - For a complete listing of the basic qualifications please visit: www.g4s.us/en-us/Careers Web Id: 78320.

SENSORY PANEL LEADER – at Sensory Spectrum, Inc. in New Providence. (www.sensoryspectrum.com). Sensory Spectrum, a recognized global leader in the consumer product evaluation business presently has an outstanding opportunity available for a self-starting professional in the Spectrum Discovery Center, New Providence, NJ. Description: The panel leader for the Hair Care Spectrum Panel directs the daily panel operations. The panel evaluates a wide range of hair care products. Responsibilities include scheduling and leading panels in the development of lexicons and evaluation protocols as well as the appropriate use of scaling to effectively evaluate hair care products; appropriate test set-up and execution; and valid data management and reporting. This position is 30 hours per week. Panel starts at 5:45 am minimally two mornings per week but may require a 5:45am start four mornings during training sessions or special projects. Requirements: Either of the following: Associates degree with 1 year experience in a science lab or evaluation lab Cosmetologist with 1 year experience in a science lab or evaluation lab. Sensory evaluation skills a plus; willing to train; Excellent communication skills both written and verbal; Proficiency in Microsoft Office (Word, Excel, PowerPoint); Well-developed interpersonal skills; Flexible, collaborative and a team player. Sensory Spectrum is an Equal Opportunity Employer. Send resume to Marie Rudolph: mrudolph@sensoryspectrum.com.

SOCIAL WORKER – Non sectarian family agency seeks LCSW for part-time afternoon/evening counseling position in Elizabeth and/or Clark. Minimum 2 years experience. Managed care affiliations preferred. Spanish speaking a plus. Competitive salary. Health Benefits. Non-Profit/Non-Sectarian Organization. Email resume to: info@jfscentralnj.org

SPECIAL EVENTS COORDINATOR - part-time flexible hrs. Community FoodBank of NJ is in need of a detail-oriented professional to plan and coordinate special events held on and off-site. Resp. include budgeting, negotiating with vendors, and dev some print materials. Requirements include strong interpersonal, organization and creative skills. Please email resume with cover letter req'd to hrdept@njfoodbank.org . 31 Evans Terminal, Hillside, NJ 07205. Web Id: 78230.

FREE EDUCATIONAL ASSISTANCE UP TO \$4,000.00 (PLUS A FREE COMPUTER*!)

Attention, former Union County T.A.N.F. recipients: Has your TANF case closed within the last 24 months? Have you worked at any time since then? If so, you might qualify for a free NJ government program that can help you get the occupational training you may need in order to advance your career and get on the road to earning a better living for you and your family! The Career Advancement Voucher Program offers qualified individuals free financial assistance up to \$4,000.00 for additional occupational training through the Union County College Center for Economic & Workforce Development (UCC - CEWD). Available training programs include: Computerized Office Skills; ESL Secretarial (Office Skills); Accounting Technician; Medical Billing and Coding; and Administrative Assistant / Secretarial Sciences. Upon successful completion of the program you'll earn a Certificate and will be eligible to receive a free refurbished desktop computer (*while supplies last). Low cost subsidized child care may be available. For more details, please call recruitment specialist Bruno Iannone at the UCC - CEWD in Elizabeth, (908) 659-5114.

TECHNICAL ASSISTANTS - The NJ Department of the Treasury, Division of Taxation, is currently recruiting candidates to perform technical work for the 2012 Tax Season. Positions are located in Trenton, New Jersey and will be working in the call center to answer questions on NJ Taxes and Property Tax Relief Programs. Hours of work will be 8:30 a.m. to 4:30 p.m., 35 hours per week, Monday thru Friday. Anticipated Start Date will be Late Jan/ Early Feb 2012. The rate is \$21.02 per hour. These positions are seasonal through June 2012 and do not offer benefits. Requirements: Successful completion of sixty (60) semester hours at an accredited college or university. Note: Applicants who do not possess the above education may substitute additional experience as indicated below on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience. Plus one (1) year of experience reviewing, verifying, authorizing, and/or providing information and assistance of a technical or fiscal nature in a public or private organization. Good communication, computer & mathematical skills are essential. *Candidates are required to pass a 30 minute basic aptitude test. All positions are subject to a successful background investigation, including but not limited to criminal and tax filing history. Training will be provided. How to apply: Candidates are required to respond with a complete package. Your complete package must consist of a resume, transcripts and/or copy of degree and an application for employment. For an application go to <http://www.nj.gov/treasury/administration/job-op/application-process.shtml> to complete the "WORD" version and forward it along with your complete package via email no later than Monday, December 5, 2011 to: TaxJobs@treas.state.nj.us. PLEASE NOTE: Those candidates who are scheduled for and pass the basic aptitude test may be interviewed the same day. VETERAN'S PREFERENCE: Candidates may obtain Veteran's Preference information at <http://nj.gov/military/veterans/preference.html> or by calling the Department of Military & Veteran's Affairs at 1-800-624-0508. RESIDENCY NOTE: Be advised, the New Jersey First Act, P.L. 2011, c.70, effective September 1, 2011, requires all employees of State and local government reside in the State of New Jersey, unless exempted under the law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011 or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. WORK AND TEST LOCATION: Division of Taxation, 50 Barrack Street, Trenton, New Jersey 08625. Directions at <http://www.state.nj.us/treasury/taxation/field/trenton.shtml>. If scheduled for the basic aptitude test, please bring valid photo ID & calculator.

TRANSPORTATION COORDINATOR/SECRETARY - Scotch Plains-Fanwood Public Schools. Available immediately Requirements: Transfinder or similar transportation program experience. Class "B" CDL with passenger and 'S' endorsement. Proficient in Microsoft Office. Preparation of contracts, scheduling, bids and DRTRS experience. Strong Interpersonal and Communication Skills. Ability to Prioritize and Multi-task. Please apply on-line at www.spfkl2.org by December 12, 2011. Posting will remain open until filled. Affirmative Action/Equal Opportunity Employee.

TRINITAS REGIONAL MEDICAL CENTER – Visit www.trinitas.org to view employment opportunities in various departments.

UMDNJ - For detailed job descriptions and to apply on-line, please visit our website at www.umdnj.edu/hrweb. UMDNJ offers a competitive salary and comprehensive benefits package. UMDNJ is an AA/EO Employer, M/F/D/V.

UNION COUNTY COLLEGE: CRANFORD, ELIZABETH, PLAINFIELD, SCOTCH PLAINS

Positions posted on the UCC website as of December 1st:

- [College for Kids Instructors](#)
- [Continuing Education Instructors](#)
- [Industry-Business Institute \(IBI\) Instructors](#)
- [Director of Admissions and Registrar](#)
- [Part Time Grant Services Specialist](#)

To view details of all positions, please visit <http://ucc.edu/administration/jobs/>.

If you would like to add your email address to the Job Connection distribution list or remove your name from it, please send an email to cewd-jobdev@ucc.edu and put "Add" or "Delete" on the Subject line.
