

**CITY OF PLAINFIELD
COMMUNITY FORUM
June 30, 2011**



PURCHASING DIVISION
DAVID SPAULDING, PURCHASING AGENT





PURCHASING DIVISION

DAVID SPAULDING, PURCHASING AGENT

- Prepared Procurement for (24) twenty four Professional Services for FY 12
- Implemented plan to auction or otherwise sell obsolete inventory and equipment for FY2010
- Managed the procurement process for all large municipal projects and programs
- Supported (2) two young adults through the Youth Employment Task Force on Purchasing responsibilities for the City
- Supported and managed procurement necessary for (IT)Information Technology to improve ongoing Infrastructure needs and projects





SENIOR CENTER
SHARRON A. MITCHELL-BROWN, SUPERVISOR SENIOR
CITIZENS ACTIVITIES



SENIOR CENTER

SHARRON A. MITCHELL-BROWN, SUPERVISOR SENIOR
CITIZENS ACTIVITIES



- In Partnership with the State of New Jersey The Workforce 55 Program provided employment training to low income Plainfield Senior Citizens.
- In Partnership with the Social Security Administration, which holds a satellite office at the center each Wednesday, we serviced the needs of our seniors*
- We continue to focus on all aspects of living healthy and longer proper nutrition and healthy living initiatives for our members. We also offer several health awareness programs such as , Fitness programs, partnerships with the YMCA, health monthly this includes blood pressure screenings, glucose screening, nutrition, and podiatrist

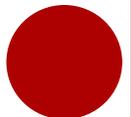


SENIOR CENTER

SHARRON A. MITCHELL-BROWN, SUPERVISOR SENIOR CITIZENS ACTIVITIES



- We provided over 11,010 one-way transports for our members.
- We also provided transportation for over 100 trips to locations including but not limited to the following: Food Shopping, Bowling, Movies, Dinner & Lunch, Health programs, Plays, Educational Forums,
- We had the seniors members involved with Plays, dances, sing-a-longs,
- We provided Information & Assistance on 1,200 plus cases to over 900 clients.
- We provided Telephone Reassurance in over 8,545 phone calls to over 200 clients.
- We provided assistance with members' Tax Returns for 2010.



SENIOR CENTER

SHARRON A. MITCHELL-BROWN, SUPERVISOR SENIOR CITIZENS ACTIVITIES



- In Partnership with the Meals on Wheels Program, we served a hot lunch daily to our clients and provided meals to our homebound seniors.
- As part of our Outreach efforts, staff and seniors made 50 hospital visits, 35 nursing home visits and 72 home visits.
- This year we were awarded \$151,000+ in grants through the county.
- In Partnership with the Plainfield Public Schools, the Bilingual Day Care Center and Bright Day Care Center we hosted 14 programs for over 275 school aged children at the center.
- In Partnership with members of the community and students from Montclair State University we hosted our 34th Annual Thanksgiving Dinner.
- In Partnership with the Municipal Alliance we hosted 5 Substance Abuse Programs.
- In Partnership with Union County College we provided 2 Continuing Education College Courses, Biology & Drama.
- In Partnership with the Union County Board of Chosen Freeholders we have been provided with the use of a free 15 passenger Seniors in Motion Van.





REC DIVISION NEW PROGRAMS
DAVID WYNN, SUPERINTENDENT OF RECREATION





REC DIVISION NEW PROGRAMS

DAVID WYNN, SUPERINTENDENT OF RECREATION

○ **NRPA Serving Communities Grant Funded Program**

- Expansion of existing food program through Grant award in the amount of \$50,000
- Grant award from the National Recreation and Park Association, through a gift from the Wal-Mart Foundation as part of its Fighting Hunger Together campaign.
- The goal of this grant is to increase the number of children receiving nutritious meals (breakfast, lunch, supper, and /or snack) through park and recreation programs.
- The Division of Recreation intends to utilize these funds to market the availability of meals within the local community subsequently increasing the number of enrolled participants within our summer camp programs; increase nutritional education, and physical activity programming sessions through hiring additional staffing to support programs and a life skills person(s) to educate participants on health and nutrition; and purchase supplies to extend program (i.e. tables and chairs)
- Our food program is a federally funded program; therefore funds cannot be used to purchase food.
- Last year we serviced 33 sites and provided breakfast, lunch, and a snack to 739 participants enrolled in our food program serving an estimated amount of 65,000 meals. This year, 2011, we project through our expanded efforts due to the grant servicing over 900 participants and serving over 72,000 meals to enrolled participants within our city's summer camp programs.
- Enable us to combat child obesity by increasing health, recreation and fitness opportunities



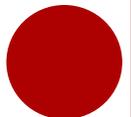


REC DIVISION NEW PROGRAMS

DAVID WYNN, SUPERINTENDENT OF RECREATION

○ **Make A Splash – Grant Funded Program**

- Grant award from the US Swimming Foundation Make a Splash in the amount of \$72,000
- Funding will provide water safety education and swimming lessons to (900) children in Plainfield community.
- Enhance and develop quality, multi level water safety programs
- Expand opportunities for at risk students to learn to be safe around water
- Increase the number of participants enrolled in swim lessons.
- Introduce swimming to (900) children in the Plainfield Community.
- Enable us to combat child obesity by increasing health, recreation and fitness opportunities
- Program began week of April 11, 2011 at Plainfield High School pool.
- We are currently offering classes six days a week, four thirty minute classes a day.
- We currently have 100 participants enrolled in April – June session; however we will be accepting enrollments throughout the spring, summer, and fall.
- 3 participants are currently enrolled in Lifeguard Class

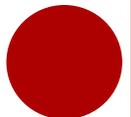




REC DIVISION EXISTING PROGRAMS

DAVID WYNN, SUPERINTENDENT OF RECREATION

- **Spring Baseball Program (Season 2) - Week of April 11 – June 30**
 - Our desire was to make a positive impact by increasing both the enthusiasm and participation of student-athletes at the recreational and high school levels in relation to the game of baseball. Our mission was to provide anyone who is interested with an opportunity for their children to develop the necessary skills to be successful in the sport and in the process also reinforce other skills and values that will ultimately make them better students and citizens. Our program was established to provide quality programs and leadership as well as provide supervision. As a result, this program would serve as a deterrent to drug, crime, and vandalism.
 - Currently we have 224 participants enrolled in our baseball ball program. 8 Tee-Ball Teams,
 - 6 Minor League teams, 6 Major League Teams, and 1 Pony League (Traveling Team) averaging 8 – 10 participants per team.
 - 23 Volunteer Coaches
 - Enrollments increased by almost 90% over last year, were enrollment of 151 participants.
- **Spring Golf Program – Week of April 11 – June 10**
 - Our goal is to increase both the enthusiasm and participation of students and adults in relation to golf.
 - Program teaches both youth and adults the fundamentals of golf.
 - 1 paid golf instructor
 - Current Enrollment : 22





REC DIVISION EXISTING PROGRAMS

DAVID WYNN, SUPERINTENDENT OF RECREATION

- **Spring Tennis Program – Week of April 11 – June 10**
 - Our goal is to increase both the enthusiasm and participation of students-athletes at the recreational and high school levels in relation to the game of tennis.
 - Provide child who is interested with an opportunity to learn and develop the necessary skills to be successful in tennis
 - Program teaches youth the fundamentals of tennis.
 - Program was cancelled due to lack of a qualified instructor.

- **Summer Boxing Mentoring Program July 2011 – November 2011**
 - Our goal is to increase both the enthusiasm and participation of students-athletes at the recreational and high school levels in relation to boxing.
 - Provide child who is interested with an opportunity to learn and develop the necessary skills to be successful in boxing
 - Program teaches youth the fundamentals of boxing.





REC DIVISION EXISTING EVENTS

DAVID WYNN, SUPERINTENDENT OF RECREATION

- **Community Trip – Net vs. Miami Heat – April 3, 2011**
 - Community trips are designed to give community residents the opportunity to attend family oriented trips that they otherwise may not be able to attend on their own.
 - Trips are offered at a discounted price and transportation is provided.
 - 25 community residents attended this trip children and adults.

- **Community Trip- Universal Soul Circus – April 16, 2011**
 - Community trips are designed to give community residents the opportunity to attend family oriented trips that they otherwise may not be able to attend on their own.
 - Trips are offered at a discounted price and transportation is provided.
 - 35 community residents attended this trip children and adults.

- **Annual Easter Egg Hunt – April 23, 2011**
 - Division of Parks and Recreation partnered with International Cathedral
 - Hunt designed to provide a fun filled day of activities for participants 12 and under.
 - Easter Egg Hunt usually draws over 150 children in attendance. However, due to heavy rain, only 54 children registered for this event and 30 parents.





REC DIVISION EXISTING EVENTS

DAVID WYNN, SUPERINTENDENT OF RECREATION

○ Playground Monitors Program

- Provides the community with an onsite person (Playground Monitor) who's responsible for opening & closing the facility, provide indoor/outdoor recreational activities, assigning & retrieving recreation supplies, maintain & oversee all permitted use of facility by individuals and or organizations, general supervision, enforce rules & regulations, maintain facility of all debris and cleaning of the restroom area.
- Playground Monitors are employed from April 1st to October 31st.
- Deterrent to drug use and trafficking, gang activity, crime, and vandalism.
- **Site Locations:** Bryant School Playground, Hannah Atkins Center, Milt Campbell Field, Rushmore Playground, and Seidler's Field.





REC DIVISION PROGRAM PROJECTIONS

DAVID WYNN, SUPERINTENDENT OF RECREATION

- Annual Spring Fishing Derby – Saturday, May 22, 2011
 - Projected: 50 – 100 participants
- 2011 City of Plainfield Summer Camp Program
 - June 27 – August 19
 - Projected enrollment: 425 participants
- July 4th Annual Parade – Saturday, July 2, 2011
 - Projected attendance : 5,000 - 7, 000 participants
- July 4th Fireworks – Cedar Park- Friday, July 1, 2011
 - Projected attendance: 2.000 – 5,000 participants
- Plainfield Community Pools
 - Projected Weekly attendance: 1,500 participants





INFORMATION TECHNOLOGY/MEDIA DIVISION
CHRISTOPHER PAYNE, IT/MEDIA MANAGER





INFORMATION TECHNOLOGY/MEDIA DIVISION

CHRISTOPHER PAYNE, IT/MEDIA MANAGER

- Re-Design city network infrastructure
- Implementation of all City offices to one Network Domain
- Implementation of new Email system
(john.doe@plainfieldnj.gov)
- Migration to a “.Gov.* internet address (www.plainfieldnj.gov)
- Implementation of Centralized Antivirus Solution
- Implementation of Wireless network Connectivity in designated City Buildings
- Free Internet WIFI access in City Public meeting areas
(example City Hall Library)
- Resolve Caller ID issues (444-9389).
- Improved City Website
- Upgrade or replace city desktop/laptop computers that are not functioning adequately
- Replacement of key network devices (servers, switches, routers)



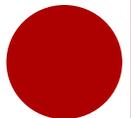


INFORMATION TECHNOLOGY/MEDIA DIVISION

CHRISTOPHER PAYNE, IT/MEDIA MANAGER

○ UPCOMING ACCOMPLISHMENTS

- Release of New City Website (plainfieldnj.gov)
- Implementation of full caller ID from all designated city offices
- Electronic Agenda development and deployment application
- Online Tax payments
- Implementation of Automated incoming call attendant
- Increased use of “Web” based or “Cloud” computing solutions to lower cost where applicable
- Intrusion Detection, Malicious Application Solution
- Replacement of older TV studio computers, cameras, and other equipment





HEALTH DIVISION
MARK COLICCHIO, HEALTH DIRECTOR





HEALTH DIVISION

MARK COLICCHIO, HEALTH DIRECTOR

From January 1, 2011 to the present, the Health Division has accomplished the following:

- The Health Division conducted 4 free flu clinics for people wishing to get vaccinated against the Seasonal Flu, where 350 people were vaccinated against Influenza. This program was recognized by the Union County Health Officer's Association
- The Health Division conducted 3 Rabies Clinics where approximately 90 animals were vaccinated. Please note that Dr. Gary Mitterman, DVM volunteered his time to vaccinate animals at all 3 of the clinics.
- In February, the Health Division hosted the 5th Annual American Heart Association Day where people received free blood pressure, glucose, and cholesterol screenings as well as conducting BMI checks on people interested in obtaining their BMI.

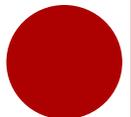




HEALTH DIVISION

MARK COLICCHIO, HEALTH DIRECTOR

- The New Jersey Department of Health and Senior Services (NJDHSS) Division of Family Health Services provided the City of Plainfield Health Division with a Childhood Lead Poisoning Prevention Grant for \$24,000.00 to carry out a Childhood Lead Poisoning Prevention Program in collaboration with the Muhlenberg Home Care Department from July 1, 2010 through June 30, 2011. The Health Division has conducted approximately 30 investigations on properties with Lead burdened children between the ages of 6 months and six years of age. Please note that this grant will be renewed for the same amount for 2012 fiscal year.
- The Health Division has created databases for the licensing of Retail Food establishments and dogs within the City of Plainfield.
- The Health Division is conducting Environmental Surveys on several lots where garbage and debris is not maintained. Between April and May of 2011 a total of 7 summonses were issued against businesses that have not complied.
- The Health Division in collaboration with the Mayor is putting together a Public Health Advisory Committee to serve as the city's Board of Health in an advisory capacity.





WIC PROGRAM

PREMA ACHARI, WIC NUTRITION COORDINATOR





WIC PROGRAM

PREMA ACHARI, WIC NUTRITION COORDINATOR

- In the month of March, WIC program observed and participated in the National Nutrition Month activities.
- The WIC staff is being trained to support and educate WIC clients on Breast feeding initiative. The New Jersey State WIC Office personnel staffs are providing onsite and off site training to all local WIC agency staffs in the coming months.
- A total of 4000 clients benefited from WIC program, in the first six months of 2011





PLAINFIELD BILINGUAL DAY CARE
EVA ROSAS-AMIRALT, DAY CARE COORDINATOR

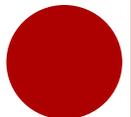




PLAINFIELD BILINGUAL DAY CARE

EVA ROSAS-AMIRAULT, DAY CARE COORDINATOR

- Full compliance with enrollment of 69 pre-school children, with a level of service of 85% every month.
- The PBDCC, in conjunction with the City of Plainfield, Office of Planning & Public Works & Urban Development; secured the license to continue to operate the Child Care Center.
- On December 1, 2010, an audit of the Center's requirements was conducted by a Senior Auditor from the State of NJ Office of the State Comptroller; where we were found to be in full compliance in order to continue to receive full funding for our Center Based Contract (CBC), 39 children.
- On April 8, 2011, a program monitoring was conducted by the State of NJ Dept. of Human Services where we were found to be in full compliance with the classroom program, and children and staff files.
- Parent's fees collection continues to be @ 100%.





PLAINFIELD BILINGUAL DAY CARE

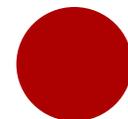
EVA ROSAS-AMIRAUT, DAY CARE COORDINATOR

- The SELA (Support of Early Literacy Assessment) was conducted by the Board of Education/Early Childhood Office in the sub-contracted Early Childhood Program (2 classrooms, 15 children each) out of a possible score of 5, they received a score of 4.93 & 4.87, respectively,
- On April 5 & 6, 2011, a representative from Community Coordinated Child Care (4C's) conducted the ECERS (Early Childhood Environmental Rating Scale) in the CBC component (39 children); out of a possible score of 7, they received an overall score of 5.63.
- Donate-A-Book Campaign was successfully completed, where every child received a book.
- 4C's awarded the Day Care Center with a stipend of \$400.00 to implement the "Strengthening the Families Initiative". The "Strengthening Families Initiative Tour of Services", took place on May 12th, at the Black United Fund, where we were one of four Centers hosting the event for children and their families.





PLAINFIELD ACTION SERVICES
AL RESTAINO, DIRECTOR OF COMMUNITY DEVELOPMENT





PLAINFIELD ACTION SERVICES

AL RESTAINO, DIRECTOR OF COMMUNITY DEVELOPMENT

- Has provided services to 550 clients this year
- Will be conducting the Summer Youth Program for approx. 140 Plainfield Youth
- Received a grant in the amount of \$202,767 for program administration





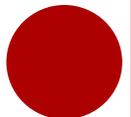
OFFICE OF COMMUNITY DEVELOPMENT
AL RESTAINO, DIRECTOR OF COMMUNITY DEVELOPMENT





OFFICE OF COMMUNITY DEVELOPMENT AL RESTAINO, DIRECTOR OF COMMUNITY DEVELOPMENT

- Received \$1,284,386 in CDBG funds to be used for infrastructure improvements, facility improvements, housing rehab and a wide range of social services.
- Received \$11,666 in grant funds from Union County for the Safe Housing and Transportation Program which provided \$500 grants to eligible seniors for minor home repairs
- Provided assistance to persons through the Relocation Assistance Program rendered homeless by fires in the City and at amount of \$500 per family.





OFFICE OF ECONOMIC DEVELOPMENT
JACQUES HOWARD, ASSISTANT DIRECTOR

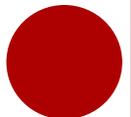




OFFICE OF ECONOMIC DEVELOPMENT

JACQUES HOWARD, ASSISTANT DIRECTOR

- Completion of the City of Plainfield Visioning Study for the City's transportation hubs.
 - Study was conducted in partnership with the NJIT and Voorhees Transportation Center at Rutgers.
 - Initiation of Sustainable Economic Development Strategy for the City of Plainfield.
 - Study includes a partnership with Rutgers University Bloustein School of Planning and Policy
 - First phase includes analysis of best practices and recommendations for compatibility with City of Plainfield.
- Brownfields
 - City completed environmental investigations and site remediation of several properties including Lee Place and Disco Aluminum.
 - City negotiated a rare multi-site application for several of the Brownfield Development Area properties, with the NJ DEP.
 - City renewed MOU with the State DEP for the BDA.





OFFICE OF ECONOMIC DEVELOPMENT

JACQUES HOWARD, ASSISTANT DIRECTOR

○ Neighborhood Stabilization Program

- City executed a developer's agreement with the Plainfield Housing Authority to acquire and rehabilitate two houses.
- Partnership includes the hiring of local contractors.

○ Urban Enterprise Zone

- Projects funded include
- Downtown beautification with banners, landscaping and replacement of light poles along South Avenue. \$140,000.00
- Phase IV of the Plainfield Sign and Façade Program. \$400,000.00
- Applications pending, include
- Renewal of Police salaries for four police officers. \$279,000.00
- Closed Circuit Television initiative. \$800,000.00
- East Second Street Neighborhood Commercial Corridor Streetscape. \$900,000.00
- Certification of new businesses:
 - 12





OFFICE OF ECONOMIC DEVELOPMENT

JACQUES HOWARD, ASSISTANT DIRECTOR

- Energy Efficiency Comprehensive Block Grant (EECBG)
 - Completion of An Energy Plan for the City of Plainfield, through partnership with the Rutgers University, Bloustein School of Planning and Public Policy.
 - Completion of an energy audit of the City's buildings with recommendations for improving energy efficiency and reduction in energy consumption and carbon footprint.
- Union County Renewable Energy Program
 - City executed an agreement with the County of Union to place Photovoltaic panels on top of three municipal buildings, providing direct energy savings at nearly 90% of the current rate per kilowatt hour.
- Shared service agreement
 - City executed first inter-local (outside of county) service agreement with Middlesex County to repave the entire Jefferson Avenue roadway, from Bound Brook to West Front Street. Savings realized to the city is substantial





OFFICE OF ECONOMIC DEVELOPMENT

JACQUES HOWARD, ASSISTANT DIRECTOR

- Demolition of 324 Leland Ave
 - All demolition bond financing has been exhausted; a request to the County for PI funds has been made.
- Rutgers ED Growth Study
 - Draft report was presented to the city on 5.4.11.
 - See attached summary of report findings and recommendations
 - Studio was invited to make a presentation to the public at an up-coming community forum.
 - Forum is scheduled for June 2.
 - New studio and subsequent phase of the growth analysis begins on 5.31.11
 - Meeting with administration and council representatives to discuss next phase, including composition of the ED growth committee to be scheduled for week of 5.23.
 - Project scope for next phase has been drafted





OFFICE OF ECONOMIC DEVELOPMENT

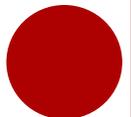
JACQUES HOWARD, ASSISTANT DIRECTOR

○ Redevelopment

- City entertained site selection information from a major developer seeking mixed use and commercial-only uses in town.
- City met with business and commercial property owners on North Avenue, between Terrill Road and Richmond Street, to discuss security and funding for security initiatives.
- City seeking to secure regular reports from PHA on Neighborhood Stabilization Program contract and redevelopment schedule.

○ UEZ

- Office submitted comments on proposed legislation from Sen. Van Drew to preserve the UEZ Authority and legislation.
- City executed contract with the state for phase four of the City's Sign and Façade Program.
- Prepared amended spending plan for fund balance, including allocations for program/project administration as well as projects.
- Awaiting opportunity to advance following initiatives to the council:
 - RLF
 - Business registration ordinance





PLAINFIELD POLICE DIVISION
MARTIN R. HELLWIG, DIRECTOR



PLAINFIELD POLICE DIVISION

MARTIN R. HELLWIG, DIRECTOR



Administrative Bureau – Captain Edward Santiago

- Training for various City Departments in CPR and the use of the new defibrillators. Also, the Defibrillator stations were also installed throughout the City Buildings, for the immediate installation once final approval is received. Maintained and updated all Right-To-know documentation for the entire City. All police and 9-1-1 Communication Operators were Re-Certified in CPR. Also, the twice annual State mandated Firearms Qualifications were scheduled and successfully qualified all sworn members.
- Updated our bulletproof vests to bring officers into safety compliance. Continued the process of outfitting all sworn personnel with uniforms and equipment.
- Expanded the operational use of the Police Division's Data-Card ID Machine to include identification cards for all City agencies as well as a cooperative effort between the City Clerk's Office and the Administrative Bureau to implement a new Taxi ID card for all City Taxi Drivers with a new licensing fee. Additionally, a new ID card was created for the new Constables' appointments.





PLAINFIELD POLICE DIVISION

MARTIN R. HELLWIG, DIRECTOR

Uniform Bureau – Captain Steven Soltys

- Has continued to provide for efficient responses to both criminal and non-criminal calls for Service. Uniform Bureau has responded to 12,861 calls for service thus far this year.
- Uniform Bureau has strived to assist with the reduction of overtime throughout the Division by shifting staff to assist in providing coverage in 9-1-1, Domestic Violence and the booking areas.
- Installed a state of the art video recording system that allows Detectives to record Suspects and victims interviews.
- Upgraded Police Division software to allow for all Officers to submit required reports electronically via the e-reports system along with other software enhancements to booking and personnel.
- Upgraded the property room software that now allows advanced for numerous advanced features. These features include bar-coding all evidence as well as bar-coding storage locations. Detectives will be able to submit electronic requests for property, update property status allowing for the destruction of property after state mandated time periods, view evidence status and dispositions for various crime labs in the State.



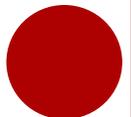


PLAINFIELD POLICE DIVISION

MARTIN R. HELLWIG, DIRECTOR

Criminal Investigation Bureau – Captain Ruth Selzam

- Extensive fraud investigation of an Agency, resulted in seventeen counts of theft by deception and a guilty conviction after a five-week trial. On Friday, April 29, 2011 suspect was sentenced to 18 years in state prison. His wife received a six year sentence. This investigation was a tremendous undertaking and spanned six years. More than a dozen immigrants were scammed out of thousands of dollars with the promise of obtaining a green card.
- Retrieved, sorted and catalogued the local pawn receipts which are maintained in a data base. Ready access to this information is a great asset to the Division as well as outside agencies. We have developed close relationships with our neighboring police departments to solve burglaries within and out of Plainfield.
- The Narcotics Bureau partnered with the FBI resulting in 13 arrests (seven defendants charged federally - and six charged state.) The six charged by the state have pleaded guilty.



PLAINFIELD POLICE DIVISION

MARTIN R. HELLWIG, DIRECTOR



Criminal Investigation Bureau – Captain Ruth Selzam

- Significant court cases include:
 - Career criminal loses drug distribution case. Substantial state prison sentence pending.
 - Resident drug dealer, of apartment complex loses motion-to-suppress for drug distribution case.
 - Drug dealer loses motion-to-suppress 1st degree drug distribution case.
 - Ringleader in a group of thieves plead guilty to home invasion and robbery. He was sentenced to 18 years in prison
 - High ranking member of the Latin Kings Street Gang was sentence to 50 years in prison in January
- On May 13, 2011 the Plainfield Public Housing Authority issued quit notices in to six residents of an apartment complex for their involvement in various drug offenses. These notices were issued based upon investigations and arrests conducted by the Narcotics Bureau and Patrol Division.





PLAINFIELD POLICE DIVISION

MARTIN R. HELLWIG, DIRECTOR

Criminal Investigation Bureau – Captain Ruth Selzam

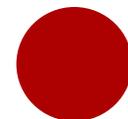
2011 Statistics

Total CDS arrests (adults)	276
Total juveniles arrests	15
Total guns seized	21





PLAINFIELD FIRE DIVISION
MARTIN R. HELLWIG, DIRECTOR



PLAINFIELD FIRE DIVISION

MARTIN R. HELLWIG, DIRECTOR



Plainfield Fire Division - Acting Fire Chief Frank R. Tidwell

- New Acting Fire Chief began on January 1, 2011
- Established monthly meetings with the Fire Unions
- To minimize overtime and out of title pay and increase efficiency of operations, several promotions were made.
- State FMBA gave Valor Awards to four of our members
- Revised sick policy to comply with Right to Privacy
- Implemented a new cell phone policy
- Fee Schedule approved by City council for Fire Prevention Bureau
- Participated in various health fairs and community events





PLAINFIELD PUBLIC SAFETY
MARTIN R. HELLWIG, DIRECTOR





PLAINFIELD PUBLIC SAFETY

MARTIN R. HELLWIG, DIRECTOR

Public Safety – Work in Progress

- A new confidential program has been introduced to address street crime. It is named V.E.S.T. and the program is designed to alleviate crime specifically in the West End of the City.
- Pursuing the purchasing of new marked patrol vehicles, continuing to provide updated training to personnel, and continuing with the accreditation process for the Division.
- The Youth Section reports that 513 fifth grade students attending 10 public elementary schools and 3 charter schools successfully completed the 10-week D.A.R.E. curriculum.
- CCTV program for “DOWNTOWN” business district will be initiated this year.





DIVISION OF PUBLIC WORKS
JOHN LOUISE, SUPERINTENDENT



DIVISION OF PUBLIC WORKS

JOHN LOUISE, SUPERINTENDENT



The majority of this year was spent responding to inclement weather (snow) and emergency road repairs (potholes).

As you are aware, the winter of 2010-11 was very challenging. Manpower, equipment and the budget were severely strained. Even though the additional work load was extremely demanding, I am happy to report, the Division stayed within the confines of the budget and no emergency funding was required.

○ Snow & Deicing Operations:

- The Division serviced and prepared 32 pieces of equipment to handle inclement weather.
- Provided services for 5 major snow/de-icing events.

○ Road Maintenance:

- Responded to over 350 requests for pothole repairs. Applied over 190 tons of asphalt.

○ Curbside Pick-ups:

- Completed Three (3) curbside pick-ups that started on January 2nd and will continue through the month of June. Residents place holiday trees, leaves and brush at the curb for collection. A total of 700 yards of debris was picked up.



DIVISION OF PUBLIC WORKS

JOHN LOUISE, SUPERINTENDENT



- **Street Sweeping/Litter Management:**
 - Crews swept streets in the downtown area (U.E.Z.) on a seven day a week schedule. 185 Tons of debris was removed.
- **Property Maintenance:**
 - Provided routine cleaning and landscaping to fifty-three (53) City owned properties (unoccupied).
- **Recreation Maintenance:**
 - Provided routine cleaning and landscaping to ten (10) City owned properties.
 - Prepared athletic fields for spring/summer sport activities.
- **Signs & Markings:**
 - Replaced/repared 48 faded and/or damaged signs.
 - Curb painting in the downtown and school areas.
- **Buildings & Grounds:**
 - Performed Building Maintenance to City Hall, Annex, Police Div. and Public Works Yard.
 - Responded to over 78 requests for services from staff.
 - Prepared for City sponsored events.
 - Responded to inspections and emergency service requests for securing buildings (board-ups).
- **Parking Bureau:**
 - Enforced parking laws in the downtown area and municipal lots.
 - Collect and deposited revenues from meters, permits and tickets that were written.



DIVISION OF PUBLIC WORKS

JOHN LOUISE, SUPERINTENDENT



○ **Storm Drains:**

- Cleaned and inspected 900 inlets.
- Labeled 102 inlets (per D.E.P. Storm Water Regulations).

○ **Tree Maintenance:**

- Responded to 102 requests for services calls.
- Provided tree maintenance (trimming, removals, stump grinding).
- Worked with the Tree Committee (assisted with the planting of over 48 trees).

○ **Vehicle Maintenance:**

- Performed maintenance on Public Works vehicles that include heavy equipment, light vehicles, snow & de-icing equipment, landscaping and tree equipment.
- Senior Center van and buses.
- Inspections cars (12).
- Police vehicles.
- Recreation (2-vans and 1-bus).

○ **Special Events:**

- Easter Shut-in Council.
- Arbor Day
- Concert (Plainwood Square Park).

○ **Miscellaneous:**

- **POSHA Training:** Several PW employees attended training classes and received certifications which will permit them to mitigate some City properties for environmental issues.





PLANNING DIVISION
WILLIAM NIERSTEDT, PLANNING DIRECTOR





PLANNING DIVISION

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Planning Board

- **Development applications** - Held 11 public meetings including the annual reorganization meeting; heard 2 development applications for site plan approval- granting preliminary approval with conditions to both (House of worship and child care center expansion); heard one application for final site plan approval; and heard one concept plan for a residential subdivision for Habitat for Humanity
- **Capital Improvement Program** – The Board has held hearings for every city division requesting inclusion of their capital projects into the 2012-2017 Capital Improvement Program. The Board is now preparing their final recommendations to City Council for capital budget adoption.
- Conducted one **Capital Project Review** for the Roosevelt Avenue Roadway improvement.
- Met with the New Jersey Department of Transportation to commence the process for the city to obtain **Transit Village** designation. Preparation of the requisite land use ordinance has begun with the board designating the Transit Oriented Development (TOD) area, and proposing permitted uses and bulk standards for each use. This work will continue with the board submitting a TOD recommendation to City Council for their review and adoption by the end of 2011.
- Created **subcommittees** to advance recommendations to City Council regarding hours of operation of businesses, house of worship location standards, and the roadway improvement schedule





PLANNING DIVISION

WILLIAM NIERSTEDT, PLANNING DIRECTOR

Zoning Board of Adjustment

- Held 5 public meetings; heard 7 **development applications** (use variances, site plans and relief from zone requirements) and zoning interpretations approving 5, while carrying two into the second half of the year. The board has approved the use of a commercial structure for a chicken processing facility, the construction of two single family dwellings on undersized lots, a motorcycle repair shop, and an oversized garage. The continued hearings are the introduction of a child care center in a residential zone, and the expansion of a charter school on the central business district. New applications scheduled to be heard include an expansion of an existing charter school, a subdivision to permit five new residential dwellings, and a testing laboratory.
- Interpreted the zoning ordinance to allow a ‘green technology’ facility converting food waste to animal feed and other related products as a manufacturing use permitted in the industrial zone.





PLANNING DIVISION

WILLIAM NIERSTEDT, PLANNING DIRECTOR

Historic Preservation Commission

- Held 6 public meetings; heard and processed 7 applications for Certificates of Appropriateness, including removal of deteriorated roof, gutters, siding, and windows and replacement with historically appropriate material and design.
- One continued hearing involves the replacement of windows at the Van Wyck Brooks House in the Van Wyck Brooks District.
- Reviewed 1 application on referral from the ZBA
- Advanced concept of preserving the **Lampkin House** – the oldest house in the city – together with adjacent open space to create a 36 acre joint historic museum, open space and nature trail facility.
- To keep updated with the activities of the Plainfield Historic Preservation Commission, check out their website at www.plainfieldnjhistoricpreservation.com





PLANNING DIVISION

WILLIAM NIERSTEDT, PLANNING DIRECTOR

Shade Tree Commission

- Held 2 public meetings
- Received grant to plant 48 trees through the **Union County Planting Grant**, and these trees have been planted
- Planted five (5) trees and held the annual **Arbor Day Program** at Washington School
- Reviewed 9 development and one roadway capital project and made recommendations for street tree plantings for each.





PLANNING DIVISION

WILLIAM NIERSTEDT, PLANNING DIRECTOR

Planning Division

- At the end of December 2010, City Council adopted six ordinances amending the city land use ordinance regarding outdoor storage of commercial vehicles in residential zones, vacating paper streets to add to the city Recreation and Open Space Inventory, increasing fees that developers pay to the city for professional reviews conducted by city staff, increasing application fees that developers pay to the city for development applications, and amending the city zoning map. These ordinances became effective in January, 2011, and the Planning Division has either implemented them directly, or, where additional work was required (ex - map changes) advanced the process to make these regulations reality.
- Received and processed 12 applications with the PB/ZBA. Processing includes completeness reviews, scheduling, resolution compliance reviews and site inspections.
- Issued over 150 written Zoning Officer determinations regarding fences, new structures, additions, sheds, porches, decks, pools, signs, certificates of occupancy, etc
- Issued 16 violations to property owners who violated the city land use ordinance including dumping soil and construction debris in residential zones, conducting business with certificates of occupancy, and having outdoor storage without site plan approval.
- Updated City Tax Maps for 2 Lot subdivisions and mergers
- Provided hundreds of members of the public (property owners, tenants, realtors, contractors, etc) and city officials with technical planning and zoning assistance
- Coordinated Brownfields Investigations with the Division of Economic Development





PLANNING DIVISION

WILLIAM NIERSTEDT, PLANNING DIRECTOR

Planning Division

- Prepared 9 Planning Review Reports for the Planning Board and Zoning Board of Adjustment, including Implementation of 2009 master plan findings and recommendations
- Continued Placement of Board and Division documents on city web site – the City Land Use Ordinance and map, master plan and maps, commission board applications, board/commission schedules, and general zoning materials of assistance to the public are now on the city web site
- Issued 2 final approvals for Planning / Zoning Board applications
- Prepared 4 City Council resolutions for performance bond release
- Prepared 1 City Council ordinance granting the city the ability to enforce Title 39 traffic laws on a proposed 25 unit housing development.
- Prepared a City Council resolution directing the Planning Board to undertake an “in need of redevelopment study’ for the Elmwood Gardens Housing Authority tract.
- Continued to advance Streetscape Design Standards for the remainder of the Downtown CBD area
- Completed study of Community Residences for the Developmentally Disabled to determine provision of city fair share

